

**ANNEX B
GOVERNMENT PROCUREMENT POLICY BOARD
CONSOLIDATED PROCUREMENT MONITORING REPORT**

Name of Agency: Department of Social Welfare and Development - Field Office 1

Period Covered: CY 2022

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within prescribed timeframes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
1. Public Bidding*													
1.1. Goods	211,786,041.00	25	20	155,632,562.94	15	46	46	30	25	20	0	0	25
1.2. Works	97,128,000.00	11	18	81,845,817.29	3	57	57	39	11	18	0	0	11
1.3. Consulting Services	0.00	0	0	0.00	0	0	0	0	0	0	0	0	0
Sub-Total	308,914,041.00	36	36	237,478,380.23	18	103	103	69	36	38	0	0	36
2. Alternative Modes													
2.1.1 Shopping (S2.1 a above 50K)	0.00	0	0	0.00						0			
2.1.2 Shopping (S2.1 b above 50K)	3,772,428.80	17	17	3,027,810.83					17	17			
2.1.3 Other Shopping	0.00	0	0	0.00						0			
2.2.1 Direct Contracting (above 50K)	5,824,251.35	8	8	5,771,408.47						8			
2.2.2 Direct Contracting (50K or less)	50,218.02	2	2	50,218.02						2			
2.3.1 Repeat Order (above 50K)	0.00	0	0	0.00						0			
2.3.2 Repeat Order (50K or less)	0.00	0	0	0.00						0			
2.4. Limited Source Bidding	0.00	0	0	0.00					0	0			
2.5.1 Negotiation (Common-Use Supplies)	0.00	0	0	0.00									
2.5.2 Negotiation (Recognized Government Printers)	0.00	0	0	0.00									
2.5.3 Negotiation (TFB 53.1)	32,266,192.80	3	3	14,643,532.00					3	3			
2.5.4 Negotiation (SVP 53.9 above 50K)	64,682,185.87	465	465	57,328,600.50					465	465			
2.5.5 Other Negotiated Procurement (Others above 50K)	91,609,558.11	148	148	91,609,558.11						148			
2.5.6 Other Negotiated Procurement (50K or less)	11,816,074.92	16	16	11,519,856.80						16			
Sub-Total	210,020,909.87	659	659	183,950,984.73					557	735			
3. Foreign Funded Procurement**													
3.1. Publicly-Bid	0.00	0	0	0.00		0	0	0					
3.2. Alternative Modes	0.00	0	0	0.00		0	0	0					
Sub-Total													
4. Others, specify:	0.00	0	0	0.00									
TOTAL	518,934,950.87	695	695	421,429,364.96									

* Should include foreign-funded publicly-bid projects per procurement type

** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

sgd
HERMINIGILDA L. SONSON
AO V/Head, Procurement Section

sgd
MARIE ANGELA S. GOPALAN
Regional Director

Name of Agency: Department of Social Welfare and Development - Field Office
 Name of Respondent: HERMINIGILDA L. SONSON

Date: March 22, 2024
 Position: Administrative Officer V

Instruction: Put a check (✓) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks according to what is asked. Please note that all questions must be answered completely.

1. Do you have an approved APP that includes all types of procurement, given the following conditions? (5a)

- Agency prepares APP using the prescribed format
- Approved APP is posted at the Procuring Entity's Website
 please provide link: <https://fo1.dswd.gov.ph/about-us/transparency-seal-2/>
- Submission of the approved APP to the GPPB within the prescribed deadline
 please provide submission date: 29 January 2023

2. Do you prepare an Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procure your Common-Use Supplies and Equipment from the Procurement Service? (5b)

- Agency prepares APP-CSE using prescribed format
- Submission of the APP-CSE within the period prescribed by the Department of Budget and Management in its Guidelines for the Preparation of Annual Budget Execution Plans issued annually
 please provide submission date: 24 July 2023
- Proof of actual procurement of Common-Use Supplies and Equipment from DBM-PS

3. In the conduct of procurement activities using Repeat Order, which of these conditions is/are met? (2e)

- Original contract awarded through competitive bidding
- The goods under the original contract must be quantifiable, divisible and consisting of at least four (4) units per item
- The unit price is the same or lower than the original contract awarded through competitive bidding which is advantageous to the government after price verification
- The quantity of each item in the original contract should not exceed 25%
- Modality was used within 6 months from the contract effectivity date stated in the NTP arising from the original contract, provided that there has been a partial delivery, inspection and acceptance of the goods within the same period

4. In the conduct of procurement activities using Limited Source Bidding (LSB), which of these conditions is/are met? (2f)

- Upon recommendation by the BAC, the HOPE issues a Certification resorting to LSB as the proper modality
- Preparation and Issuance of a List of Pre-Selected Suppliers/Consultants by the PE or an identified relevant government authority
- Transmittal of the Pre-Selected List by the HOPE to the GPPB
- Within 7cd from the receipt of the acknowledgement letter of the list by the GPPB, the PE posts the procurement opportunity at the PhilGEPS website, agency website, if available and at any conspicuous place within the agency

5. In giving your prospective bidders sufficient period to prepare their bids, which of these conditions is/are met? (3d)

- Bidding documents are available at the time of advertisement/posting at the PhilGEPS website or Agency website;
- Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;
- Minutes of pre-bid conference are readily available within five (5) days.

6. Do you prepare proper and effective procurement documentation and technical specifications/requirements, given the the following conditions? (3e)

- The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity

- No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment
- Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places

7. In creating your BAC and BAC Secretariat which of these conditions is/are present?

For BAC: (4a)

- Office Order creating the Bids and Awards Committee
please provide Office Order No.: Regional Special Order No. 000153 s. 2023
- There are at least five (5) members of the BAC
please provide members and their respective training dates:

Name/s	Date of RA 9184-related training
A. <u>CLARIVEL C. BANZUELA</u>	<u>07 June 2022 - 10 June 2022</u>
B. <u>CRISANTO B. MORTERA</u>	<u>07 June 2022 - 10 June 2022</u>
C. <u>LAWRENCE PATRICK P. ESTILLORE</u>	<u>20 April 2022 - 30 April 2022</u>
D. <u>DARWINT. CHAN</u>	<u>07 June 2022 - 10 June 2022</u>
E. <u>MARICEL S. CALEJA</u>	<u>07 June 2022 - 10 June 2022</u>
F. <u>MARY GRACE A. RENDON</u>	<u>07 June 2022 - 10 June 2022</u>
G. <u>EDITHA B. VERCELES</u>	<u>21-24 March 2023</u>
- Members of BAC meet qualifications
- Majority of the members of BAC are trained on R.A. 9184

For BAC Secretariat: (4b)

- Office Order creating of Bids and Awards Committee Secretariat or designing Procurement Unit to act as BAC Secretariat
please provide Office Order No.: Regional Special Order No. 000153 s. 2023
- The Head of the BAC Secretariat meets the minimum qualifications
please provide name of BAC Sec Head: HERMINIGILDA L. SONSON
- Majority of the members of BAC Secretariat are trained on R.A. 9184
please provide training date: 21-24 March 2023

8. Have you conducted any procurement activities on any of the following? (5c)

If YES, please mark at least one (1) then, answer the question below.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Computer Monitors, Desktop Computers and Laptops | <input checked="" type="checkbox"/> Paints and Varnishes |
| <input checked="" type="checkbox"/> Air Conditioners | <input checked="" type="checkbox"/> Food and Catering Services |
| <input type="checkbox"/> Vehicles | <input checked="" type="checkbox"/> Training Facilities / Hotels / Venues |
| <input type="checkbox"/> Fridges and Freezers | <input type="checkbox"/> Toilets and Urinals |
| <input checked="" type="checkbox"/> Copiers | <input checked="" type="checkbox"/> Textiles / Uniforms and Work Clothes |

Do you use green technical specifications for the procurement activity/ies of the non-CSE item/s?

- Yes
- No

9. In determining whether you provide up-to-date procurement information easily accessible at no cost, which of these conditions is/are met? (7a)

- Agency has a working website
please provide link: <https://fo1.dswd.gov.ph/2023-procurement-opportunities/>
- Procurement information is up-to-date
- Information is easily accessible at no cost

10. In complying with the preparation, posting and submission of your agency's Procurement Monitoring Report, which of these conditions is/are met? (7b)

- Agency prepares the PMRs
- PMRs are promptly submitted to the GPPB
please provide submission dates: 1st Sem - July 17, 2023 2nd Sem - January 24, 2024

PMRs are posted in the agency website
 please provide link: <https://fo1.dswd.gov.ph/about-us/transparency-seal-2/>

PMRs are prepared using the prescribed format

11. In planning of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, which of these conditions is/are met? (8c)

There is an established procedure for needs analysis and/or market research

There is a system to monitor timely delivery of goods, works, and consulting services

Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts

12. In evaluating the performance of your procurement personnel, which of these conditions is/are present? (10a)

Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s

Procuring entity communicates standards of evaluation to procurement personnel

Procuring entity and procurement personnel acts on the results and takes corresponding action

13. Which of the following procurement personnel have participated in any procurement training and/or professionalization program within the past three (3) years? (10b)

Date of most recent training: 07 June 2022 - 10 June 2022

Head of Procuring Entity (HOPE)

Bids and Awards Committee (BAC)

BAC Secretariat/ Procurement/ Supply Unit

BAC Technical Working Group

End-user Unit/s

Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year

The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)

There is a list of procurement related documents that are maintained for a period of at least five years

The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers

The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

16. In determining whether the Implementing Units has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11b)

There is a list of contract management related documents that are maintained for a period of at least five years

The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers

The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

17. In determining if the agency has defined procedures or standards for quality control, acceptance and inspection

of goods, works and services, which of these conditions is/are present? (12a)

Agency has written procedures for quality control, acceptance and inspection of goods, services and works

Have you procured Infrastructure projects through any mode of procurement for the past year?

Yes

No

If YES, please answer the following:

Supervision of civil works is carried out by qualified construction supervisors

Name of Civil Works Supervisor: Engr. Franc Anthony Galao

Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only)

Name of CPES Evaluator: Engr. Franc Anthony Galao

18. How long will it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once documents are complete? (12b) 15 days

19. When inviting Observers for the following procurement activities, which of these conditions is/are met? (13a)

- A. Eligibility Checking (For Consulting Services Only)
- B. Shortlisting (For Consulting Services Only)
- C. Pre-bid conference
- D. Preliminary examination of bids
- E. Bid evaluation
- F. Post-qualification

Observers are invited to attend stages of procurement as prescribed in the IRR

Observers are allowed access to and be provided documents, free of charge, as stated in the IRR

Observer reports, if any, are promptly acted upon by the procuring entity

20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procurement audits, which set of conditions were present? (14a)

Creation of Internal Audit Unit (IAU) in the agency

Agency Order/DBM Approval of IAU position/s: Regional Special Order No. 073 S. 2021 dated 05 April 2021

Conduct of audit of procurement processes and transactions by the IAU within the last three years

Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report

21. Are COA recommendations responded to or implemented within six months of the submission of the auditors' report? (14b)

Yes (percentage of COA recommendations responded to or implemented within six months) _____ %

No procurement related recommendations received

22. In determining whether the Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements, which of conditions is/are present? (15a)

The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR

The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR

Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body

23. In determining whether agency has a specific anti-corruption program/s related to procurement, which of these conditions is/are present? (16a)

Agency has a specific office responsible for the implementation of good governance programs

Agency implements a specific good governance program including anti-corruption and integrity development

Agency implements specific policies and procedures in place for detection and prevention of corruption



ANNEX A
GOVERNMENT PROCUREMENT
Agency Procurement Compliance and Performance In

Name of Agency: _____

Date of Self Assessment: _____

No.	Assessment Conditions	Agency Score	APCPI Rating*
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK			
Indicator 1. Competitive Bidding as Default Method of Procurement			
1	1.a Percentage of competitive bidding and limited source bidding	56.35%	0.00
2	1.b Percentage of competitive bidding and limited source bidding	5.18%	0.00
Indicator 2. Limited Use of Alternative Methods of Procurement			
3	2.a Percentage of shopping contracts in terms of amount of total	0.72%	3.00
4	2.b Percentage of negotiated contracts in terms of amount of	41.55%	0.00
5	2.c Percentage of direct contracting in terms of amount of total	1.38%	2.00
6	2.d Percentage of repeat order contracts in terms of amount of	0.00%	3.00
7	2.e Compliance with Repeat Order procedures	n/a	n/a
8	2.f Compliance with Limited Source Bidding procedures	n/a	n/a
Indicator 3. Competitiveness of the Bidding Process			
9	3.a Average number of entities who acquired bidding documents	2.86	0.00
10	3.b Average number of bidders who submitted bids	2.86	1.00
11	3.c Average number of bidders who passed eligibility stage	1.92	1.00
12	3.d Sufficiency of period to prepare bids	Fully	3.00
13	3.e Use of proper and effective procurement documentation and	Fully	3.00
		Average I	1.45
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY			
Indicator 4. Presence of Procurement Organizations			
14	4.a Creation of Bids and Awards Committee(s)	Fully	3.00
15	4.b Presence of a BAC Secretariat or Procurement Unit	Fully	3.00
Indicator 5. Procurement Planning and Implementation			
16	5.a An approved APP that includes all types of procurement	Compliant	3.00
17	5.b Preparation of Annual Procurement Plan for Common-Use	Fully	3.00
18	5.c Existing Green Specifications for GPPB-identified non-CSE	Compliant	3.00
Indicator 6. Use of Government Electronic Procurement System			
19	6.a Percentage of bid opportunities posted by the PhilGEPS-	100.00%	3.00
20	6.b Percentage of contract award information posted by the	100.00%	3.00
21	6.c Percentage of contract awards procured through alternative	100.00%	3.00
Indicator 7. System for Disseminating and Monitoring Procurement Information			
22	7.a Presence of website that provides up-to-date procurement	Fully	3.00
23	7.b Preparation of Procurement Monitoring Reports using the	Fully	3.00
		Average II	3.00
PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES			
Indicator 8. Efficiency of Procurement Processes			
24	8.a Percentage of total amount of contracts signed within the	81.21%	3.00
25	8.b Percentage of total number of contracts signed against total	100.00%	3.00
26	8.c Planned procurement activities achieved desired contract	Fully	3.00
Indicator 9. Compliance with Procurement Timeframes			
27	9.a Percentage of contracts awarded within prescribed period of	100.00%	3.00

28	9.b	Percentage of contracts awarded within prescribed period of	100.00%	3.00
29	9.c	Percentage of contracts awarded within prescribed period of	n/a	n/a
Indicator 10. Capacity Building for Government Personnel and Private Sector Participants				
30	10.a	There is a system within the procuring entity to evaluate the	Fully	3.00
31	10.b	Percentage of participation of procurement staff in	100.00%	3.00
32	10.c	The procuring entity has open dialogue with private sector	Compliant	3.00
Indicator 11. Management of Procurement and Contract Management Records				
33	11.a	The BAC Secretariat has a system for keeping and	Fully	3.00
34	11.b	Implementing Units has and is implementing a system for	Fully	3.00
Indicator 12. Contract Management Procedures				
35	12.a	Agency has defined procedures or standards in such areas as	Fully	3.00
36	12.b	Timely Payment of Procurement Contracts	On or before	3.00
			Average III	3.00
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM				
Indicator 13. Observer Participation in Public Bidding				
37	13.a	Observers are invited to attend stages of procurement as	Fully	3.00
Indicator 14. Internal and External Audit of Procurement Activities				
38	14.a	Creation and operation of Internal Audit Unit (IAU) that	Fully	3.00
39	14.b	Audit Reports on procurement related transactions	Above 90-	3.00
Indicator 15. Capacity to Handle Procurement Related Complaints				
40	15.a	The Procuring Entity has an efficient procurement complaints	Fully	3.00
Indicator 16. Anti-Corruption Programs Related to Procurement				
41	16.a	Agency has a specific anti-corruption program/s related to	Fully	3.00
			Average IV	3.00
GRAND TOTAL (Average I + Average II + Average III + Average IV / 4)				2.61

Summary of APCPI Scores by Pillar

APCPI Pillars		Ideal Rating	Agency Rating
Pillar I	Legislative and Regulatory Framework	3.00	1.45
Pillar II	Agency Institutional Framework and Management Capacity	3.00	3.00
Pillar III	Procurement Operations and Market Practices	3.00	3.00
Pillar IV	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4		3.00	2.61

Γ POLICY BOARD

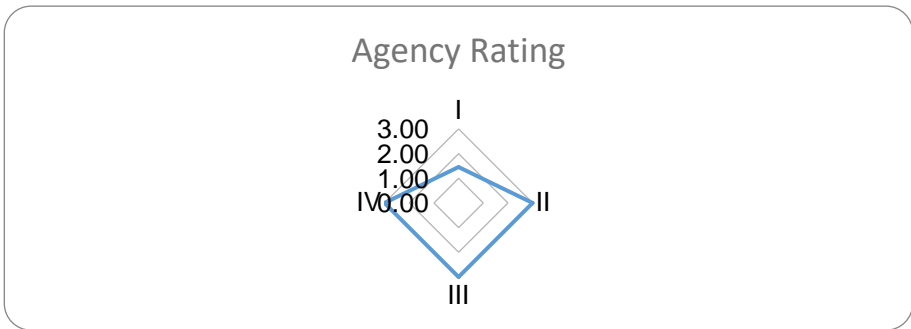
Indicator (APCPI) Self-Assessment Form

Name of Evaluator: _____

Position: _____

Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
	PMRs
	PMRs
	PMRs
agency resort to NP for efficiency	PMRs
	PMRs
	PMRs
	Procurement documents relative to
	Procurement documents relative to
	Agency records and/or PhilGEPS records
	Abstract of Bids or other agency records
	Abstract of Bids or other agency records
	Agency records and/or PhilGEPS records
	Cost Benefit Analysis, Work Plans,
	Verify copy of Order creating BAC;
	Verify copy of Order creating BAC
	Copy of APP and its supplements (if any)
	APP, APP-CSE, PMR
	ITBs and/or RFQs clearly
	Agency records and/or PhilGEPS records
	Agency records and/or PhilGEPS records
	Agency records and/or PhilGEPS records
	Identify specific procurement-related
	Copy of PMR and received copy that it was
	APP (including Supplemental
	APP(including Supplemental amendments,
	Agency Procedures/Systems for the
	PMRs

	PMRs
	PMRs
	Samples of forms used to evaluating
	Ask for copies of Office Orders, training
	Ask for copies of documentation of
	Verify actual procurement records and
	Verify actual contract management
	Verify copies of written procedures for
	Ask Finance or Accounting Head of Agency
	Verify copies of Invitation Letters to CSOs
	Verify copy of Order or show actual
	Verify COA Annual Audit Report on Action
	Verify copies of BAC resolutions on Motion
	Verify documentation of anti-corruption



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"how to fill up"**

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: _____

Period: _____

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Conduct competitive bidding as default mode of procurement when applicable and the principles of economy and efficiency has been met	Bids and Awards Committee (BAC) and Procurement Section		
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Conduct competitive bidding as default mode of procurement when applicable and the principles of economy and efficiency has been met			
2.a	Percentage of shopping contracts in terms of amount of total procurement				
2.b	Percentage of negotiated contracts in terms of amount of total procurement	Resort only to Negotiated Procurement when all the conditions for alternative methods of procurement have been met for economy and efficiency	Bids and Awards Committee (BAC) and Procurement Section		
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents	Wider dissemination of procurement opportunities	Bids and Awards Committee (BAC) a		
3.b	Average number of bidders who submitted bids	Enhance specifications with corresponding budget	Bids and Awards Committee (BAC) and end users		
3.c	Average number of bidders who passed eligibility stage	Conduct supplier's forum and online pre-bid conference	Bids and Awards Committee (BAC)		
3.d	Sufficiency of period to prepare bids				
3.e	Use of proper and effective procurement documentation and technical specifications/requirements				
4.a	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit				
5.a	An approved APP that includes all types of procurement				

5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service				
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency				
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website				
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Ensure the timeline for contract signing has been met under normal conditions to minimize delays	Bids and Awards Committee (BAC) and Procurement Section		
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program				
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records				
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records				

12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance				
12.b	Timely Payment of Procurement Contracts				
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits				
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				

