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## NOTICE OF VACANCY

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Please be informed that the **DSWD – Field Office 1** is inviting applicants to fill the hereunder vacant positions:

**1. One (1) Social Welfare Officer I (Contractual) - Republication**

**Salary Grade / Monthly Salary:** SG 11 / Php27,000.00

**Area of Assignment:** Statutory Programs Division – Regional Rehabilitation Center for Youth - I, Urayong, Bauang, La Union

**CSC – Prescribed Qualifications Standards:**

Education	–	Bachelor’s degree in Social Work
Training	–	None required
Experience	–	None required
Eligibility	–	RA 1080 – Registered Social Worker

**Preferred Qualifications (Competency-Based):**

1. With trainings on Case Management and Orientation on RA 9344 or the Juvenile Justice and Welfare Act as amended by RA 10630
2. With at least one (1) year experience dealing with children in conflict with the law (CICLs) and other court-related cases on children
3. Computer Literate (MS Office applications / Google Workspace)
4. Preferably Accredited Social Worker Handling Court Related Cases

**Job Summary:**

Under immediate supervision of the Social Welfare Officer II will be assign under the Social Services Unit in-charge in the case management of clients assigned by the Unit Head.

Interested applicants may submit their application addressed to **REGIONAL DIRECTOR MARIE ANGELA S. GOPALAN** through the google link below <https://forms.gle/obtnrYbABaCqkRtCA> not later than **5:00 PM of 22 September 2023** with the following attachments:

1. Application Letter;
2. Comprehensive Resume or Updated Personal Data Sheet (CS Form No. 212, Revised 2017 with attached job descriptions / summary of functions for each position held);
3. Transcript of Records & Diploma (certified photocopies);
4. Certificates of Trainings / Seminars attended;
5. Certificate of Employment;
6. Certificate/s of Board Rating / Professional License / CS Eligibility;
7. Certification from School for Masteral units earned or completed, if any;
8. Birth Certificate; and
9. Very Satisfactory (VS) Individual Performance Contract Rating (IPCR) for the last semester, if any.

**Note:**

1. Qualified applicants who are members of the Indigenous Communities, Persons with Disability (PWDs) and from any Sexual Orientation and Gender identities are encouraged to apply.
2. Applicants with **incomplete documents** shall not be entertained.