

Department of Social Welfare and Development - Field Office 1
Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS
					Advertisement/Pos- ting of IB/REI	Submission/O- pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901000	Advertising / Multi-Media Services	DRMD, NHTS, KC-NCDDP, SMU	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,398,000.00	1,398,000.00	0.00	Advertising of Programs and Services of DRMD, Radio Program/TV guesting for the promotion of Listahanan 3 Database of Poor Households, AVP on Data Sharing of Listahanan 3 Database, Advertising for AICS staff, Press Conference / Radio Program of SMU
5029902000	Advocacy Materials	HRMDD, SWIDS, SFP, OPPWD, CBSS, CIS, KC-NCDDP, ORD, MOVE	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,851,872.24	1,851,872.24	0.00	ID Lanyards and PVC plastic card of HRMDD, Advocacy Materials of STPD Programs and Services and MOVE
	Application Softwares / Systems Subscription	RICTMS	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,232,457.50	1,232,457.50	0.00	Renewal of VPS (Cloud Server), Adobe Suite, Zoom, Biometrics, Canva, and PRTG Network Monitor Subscriptions of RICTMS
	Arts and Crafts	AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	3,000.00	3,000.00	0.00	Arts and Crafts of AVRC-1
5020504000	Cable Subscription	GSS, DRMD	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	23,000.00	23,000.00	0.00	Renewal of Cable Subscription of GSS and DRMD
5029903000	Catering Services	AD, FMD, HRMDD, PPD, STPD, SpPD, ORD, DRMD, 4Ps, CRCFs, MOVE	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	20,308,950.00	20,308,950.00	0.00	Meals and Snacks, with free use of venue for the conduct of various activities of DSWD Field Office 1
5029903000	Clothings	RRCY-1, HFG, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	272,000.00	272,000.00	0.00	Clothings for use of residents of CRCFs
5020301000	Common-use Supplies and Equipment (CSE) available at DBM-PS	AD, FMD, HRMDD, PPD, STPD, SpPD, ORD, DRMD, 4Ps, CRCFs	NO	NP-53.5 Agency-to-Agency	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	8,063,987.31	8,063,987.31	0.00	Supplies, materials and equipment that are regularly purchased at DBM-PS
5020301000	Common-use Supplies and Equipment (CSE) not available at DBM-PS but regularly purchased from other sources	AD, FMD, HRMDD, PPD, STPD, SpPD, ORD, DRMD, 4Ps, CRCFs	NO	Shopping	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	6,093,773.60	6,093,773.60	0.00	Supplies, materials and equipment not available at DBM-PS catalogue but regularly purchased to outside source
5021302000	Construction Supplies	AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	30,000.00	30,000.00	0.00	Construction supplies for the improvement of AVRC-1 facilities
5021103000	Consultancy Services	HFG, HFW, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	205,000.00	205,000.00	0.00	Consultancy Services for Fire Detection and Alarm System (FDAS) for CRCFs
5020307000	Drugs, Medicines, and Medical Supplies	HRWS, RRCY-1, HFG, TH-RCC, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,865,000.00	1,865,000.00	0.00	Drugs, Medicines, and Medical Supplies for use of DSWD FO1 staff and residents
5020399000	Electrical Supplies	AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	15,000.00	15,000.00	0.00	Electrical supplies of AVRC-1
5020402000	Electricity Services	GSS, CRCFs	NO	Direct Contracting	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	6,657,360.00	6,657,360.00	0.00	Electricity for consumption of DSWD FO1
5020305000	Food Supplies	RRCY-1, HFG, HFW, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	7,456,949.97	7,456,949.97	0.00	Food supplies for consumption of CRCF residents
5029903000	Footwear	RRCY-1, HFG, HFW, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	50,000.00	50,000.00	0.00	Footwear for use of CRCF residents
5020305000	Grocery Supplies	RRCY-1, HFG, HFW, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,650,700.00	1,650,700.00	0.00	Grocery supplies for consumption of CRCF residents
50604050-03	ICT Equipment (PPE)	RICTMS	YES	Competitive Bidding	within October-Decemb- er 2023	within October-Decemb- er 2023	within CY 2024	within CY 2024	GoP	5,000,000.00	0.00	5,000,000.00	Purchase of interactive KIOSK at DSWD FO1, Installation of LED wall (indoor) with back brace and counter weight installation , wireless transmitter, video mixer, broadcasting camera and, other peripherals and accessories @ DSWD Multi Purpose Building, Rosales, Pangasinan
5021202000	Janitorial Services	GSS, RRCY-1	YES	Competitive Bidding	within October-December 2023	within October-Decemb- er 2023	January to March 2024	within CY 2024	GoP	6,853,954.00	6,853,954.00	0.00	Janitorial manpower services for DSWD FO1 (may be renewed)
5021202000	Janitorial Supplies	GSS, RRCY-1, HFG, HFW, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	695,000.00	695,000.00	0.00	Janitorial supplies for the maintenance/cleanliness of DSWD FO1 and CRCFs facilities
5020399000	Kitchen and Dining Supplies	RRCY-1, HFG, HFW, ORD	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	121,660.00	121,660.00	0.00	Kitchen and dining supplies for the use of CRCF residents

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5020503000	Landline / Internet Subscription	GSS, CIS, RRCY-1, HFG, AVRC-1, TH-RCC, HFW, KC-NCDDP, EPAHP	NO	Direct Contracting	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	9,392,388.80	9,392,388.80	0.00	Telephone and internet connectivity for various activities of DSWD FO1
5020399000	Laundry Services	TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	43,400.00	43,400.00	0.00	For the maintenance and cleanliness of clothings of TH-RCC residents
5020399000	Laundry Supplies	RRCY-1, HFG, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	300,000.00	300,000.00	0.00	For the maintenance and cleanliness of clothings of CRCF residents
5029905000	Lease of Office Space	NHTS, SPPMO, CIS, 4Ps, KC-NCDDP	YES	NP-53.10 Lease of Real Property and Venue	within October-December 2023	within October-December 2023	within CY 2024	within CY 2024	GoP	13,443,372.00	13,443,372.00	0.00	Rental of office space of various programs of DSWD FO1 (may be renewed)
5029905000	Lease of Venue	AD, FMD, HRMDD, PPD, STPD, SpPD, ORD, DRMD, 4Ps, CRCFs	NO	NP-53.10 Lease of Real Property and Venue	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	32,514,172.00	32,514,172.00	0.00	Lease of venue (with board and lodging) for the conduct of various activities outside DSWD FO1.
5029903000	Linens and Beddings	RRCY-1, HFG, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	274,000.00	274,000.00	0.00	Linens and beddings for the use of CRCF residents
5020399000	Liquified Petroleum Gas	RRCY-1, HFG, TH-RCC, HFW, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	606,000.00	606,000.00	0.00	LPG for cooking hotmeals for CRCF residents
	Mobile Communication Services	GSS	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	6,136,200.00	6,136,200.00	0.00	Mobile communication services for DSWD FO1
5020502000	Mobile Prepaid Cards	GSS, TH-RCC, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	299,800.00	299,800.00	0.00	Cellcard allocation of DSWD FO1 employees
5021503000	New/Renewal of LTO Registration, Emission Testing, Inspection, and Insurance of Red-Plate Vehicles	HFG, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	76,000.00	76,000.00	0.00	Registration/Renewal of licenses and insurance of DSWD FO1 motor vehicle
	Notarial Services	STS, SFP, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	7,200.00	7,200.00	0.00	Notarial Services of contracts / memorandum of agreement/understanding to various partners and stakeholders of DSWD FO1
5020399000	Other Supplies and Materials	DRMD, SWIDS, SPPMO, CIS, RRCY-1, HFW, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,299,402.16	1,299,402.16	0.00	Other supplies and materials to be used on various activities of DSWD FO1
5020399000	Other Supplies of Drivers/Auto-Mechanic of Red-Plate Vehicles	GSS	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	15,000.00	15,000.00	0.00	Other supplies and materials to be used by drivers for the maintenance of Red-Plate Vehicles (RPV)
5021299000	Pest Control Services	BGMS, HFG, TH-RCC, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	200,000.00	200,000.00	0.00	Pest control for the maintenance of DSWD FO1 facilities / equipment
5020309000	Petroleum, Oil, & Lubricants	GSS, RRCY-1, HFG, TH-RCC, HFW, AVRC-1, 4Ps	NO	NP-63.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	3,421,000.00	3,421,000.00	0.00	Fuel, oil and lubricants for the use of DSWD FO1 RPVs and drivers
5021299000	Plumbing Supplies	AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	5,000.00	5,000.00	0.00	Supplies for the maintenance of piping system of AVRC-1
5020501000	Postage and Courier Services	GSS, RRCY-1, HFG, SLP	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	418,000.00	418,000.00	0.00	Services to be availed by the DSWD FO1 in the delivery/transmittal of communications
5021201000	Potable Water	GSS, SPPMO, HFG, HFW, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	564,400.00	564,400.00	0.00	For consumption of DSWD FO1 and CRCFs
5029902000	Printing and Publication Services	PSS, CIS, RRCY-1, 4Ps, SMU	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	569,350.00	569,350.00	0.00	Printing of tarpaulins, IEC materials, advocacy materials of various programs and services of DSWD FO1
5020399000	Psychological Materials	RRCY-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	51,000.00	51,000.00	0.00	Counseling, Psychotherapy/ Paraphernalia, Psychological Testing Materials; Psyche and Therapeutic Art Materials
5021201000	Purified Drinking Water	GSS, SPPMO, CIS, RRCY-1, TH-RCC, HFW, AVRC-1, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	733,600.00	733,600.00	0.00	For consumption of DSWD FO1 and CRCFs staff
5021399000	Repair and Maintenance - Fire Fighting Equipment	RRCY-1, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	65,000.00	65,000.00	0.00	Refill of Fire Extinguishers of DSWD FO1 and CRCFs

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5021307000	Repair and Maintenance - Furniture and Fixtures	RRCY-1, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	50,000.00	50,000.00	0.00	Repair and maintenance of equipment of DSWD FO1 and CRCFs
5021305003	Repair and Maintenance - ICT Equipment	RICTMS, NHTS, AVRC-1, 4Ps, KC-NCDDP	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	885,000.00	885,000.00	0.00	Various Furniture for use of DSWD FO1, 4Ps, and KC-NCDDP
5021304000	Repair and Maintenance - Office Building	BGMS, DRMD, RRCY-1, HFG, TH-RCC, HFW, AVRC-1, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	2,151,200.00	2,151,200.00	0.00	Repair and Maintenance of DSWD FO1 and CRCFs Buildings/Facilities
5021305002	Repair and Maintenance - Office Equipment	4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	110,000.00	110,000.00	0.00	Repair and Maintenance of 4Ps Office equipment
5021308002	Repair and Maintenance - Other Machineries and Equipment	BGMS, HFG, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	865,000.00	865,000.00	0.00	Repair and maintenance of other machineries and equipment of DSWD FO1 and CRCFs
5021306001	Repair and Maintenance - Red-Plate Vehicles	GSS, RRCY-1, HFG, TH-RCC, HFW, AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	2,497,000.00	2,497,000.00	0.00	Repair and maintenance of RPs of DSWD FO1 and CRCFs
5021203000	Security Services	GSS, RRCY-1, HFW	YES	Competitive Bidding	within October-December 2023	within October-December 2023	within CY 2024	within CY 2024	GoP	27,899,533.12	27,899,533.12	0.00	Security Services for DSWD FO1 and CRCFs (may be renewed)
1040502000	Semi-Expendable Office Equipment	RAMS, SPPMO, CIS, HFG, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	575,950.00	575,950.00	0.00	For the use of DSWD FO1 staff
1040503000	Semi-Expendable ICT Equipment	GSS, RICTMS, CIS, 4Ps, KC-NCDDP, SMU	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	11,889,899.00	11,889,899.00	0.00	For the use of DSWD FO1 staff
1040601000	Semi-Expendable Furniture and Fixtures	GSS, RAMS, HRWS, DRMD, SPPMO, CIS, RRCY-1, HFG, 4Ps, ARTU	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	3,715,000.00	3,715,000.00	0.00	For the use of DSWD FO1 staff
1040510000	Semi-Expendable Medical Equipment	HRWS, TH-RCC	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	146,650.00	146,650.00	0.00	For the use of DSWD FO1 staff
1040519000	Semi Expendable - Other Machinery and Equipment	HFG, HFW, AVRC-1, 4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	311,000.00	311,000.00	0.00	For the use of DSWD FO1 staff
1040519000	Semi-Expendable Other Equipment	GSS, CIS, SMU	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	625,990.00	625,990.00	0.00	For the use of DSWD FO1 staff
5020399000	Sports / Recreational Supplies	AVRC-1	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	5,000.00	5,000.00	0.00	For the use of AVRC-1 residents
5020399000	Toiletry Supplies	HFG, TH-RCC, HFW	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	732,000.00	732,000.00	0.00	For the use of CRCResidents
5020601000	Tokens and Prizes	HRMD, SWDS, Standards Section, STS, STPD-ODC, SFP, OPPWD, CBSS, HFG, TH-RCC, HFW, 4Ps, SLP, EPAHP	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	2,070,414.00	2,070,414.00	0.00	Plaques, tokens and other awards to be awarded during the conduct of various activities of DSWD FO1 and CRCFs
5020201000	Training supplies, materials, & other miscellaneous items	AD, RMD, HRMD, PPD, STPD-ODC, SFP, OPPWD, CBSS, RRPTP, HFG, TH-RCC, HFW, AVRC-1, 4Ps, SLP, KC-NCDDP, EPAHP, MOVE	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	1,478,800.00	1,478,800.00	0.00	Training supplies and materials to be used during the conduct of various activities of DSWD FO1 and CRCFs
5029905003	Vehicle Rental	FSS, RMD, RICTMS, SWDS, STS, NHTS, SFP, SPPMO, CIS, 4Ps, SLP, KC-NCDDP, EPAHP, MOVE	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	6,341,500.00	6,341,500.00	0.00	Vehicle rental to be used to transport DSWD FO1 staff, materials and equipment during the conduct of various activities
	Waybills	4Ps	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	25,000.00	25,000.00	0.00	Transportation and Delivery Expenses for RPMO and POOs (Waybills)
5020306000	Welfare Goods (RRPTP)	RRPTP	NO	NP-53.9 - Small Value Procurement	within CY 2024	within CY 2024	within CY 2024	within CY 2024	GoP	25,000.00	25,000.00	0.00	To be used by the clients/beneficiaries of RRPTP
5020306000	Welfare Goods (Disaster)	DRMD	YES	Competitive Bidding	within October-December 2023	within October-December 2023	within CY 2024	within CY 2024	GoP	67,955,360.00	67,955,360.00	0.00	Family Food Packs to be distributed to the affected families / victims of disaster (Framework Agreement)
TOTAL				270,637,245.70									

Prepared by:

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Recommending Approval:

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Approved by:

MARIE ANGELA S. GOPALAN
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