

**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM**

*Introduction:*

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

*Reminders:*

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency’s Virtual Store
- 7.0 Should there be changes in the agency’s CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.□
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

*Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.*

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>PESTICIDES OR PEST REPELLENTS</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	36	12	12	60	8,361.60	13	12	12	37	5,156.32	34	12	13	59	8,222.24	12	12	12	36	5,016.96	192.00	139.36	26757.12
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	41	15	15	71	10,751.53	15	15	15	45	6,814.35	15	15	15	45	6,814.35	15	15	15	45	6,814.35	206.00	151.43	31194.58
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	176	15	122	313	20,833.28	30	15	20	65	4,326.40	33	15	20	68	4,526.08	15	15	15	45	2,995.20	491.00	66.56	32680.96
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	44	20	12	76	29,481.92	20	12	12	44	17,068.48	22	19	12	53	20,559.76	19	12	12	43	16,680.56	216.00	387.92	83790.72
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	285	265	290	840	36,607.20	270	250	250	770	33,556.60	258	265	280	803	34,994.74	270	250	250	770	33,556.60	3,183.00	43.58	138715.14
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	60	0	10	70	31,850.00	10	0	0	10	4,550.00	55	0	0	55	25,025.00	0	0	0	0	0.00	135.00	455.00	61425.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	15	10	10	35	7,271.25	10	10	10	30	6,232.50	10	10	10	30	6,232.50	10	10	10	30	6,232.50	125.00	207.75	25968.75
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
8	12171703-SI-P01	INK, for stamp pad	bottle	8	1	5	14	441.28	2	1	4	7	220.64	7	1	3	11	346.72	2	1	1	4	126.08	36.00	31.52	1134.72
<b>FILMS</b>																										
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
<b>PAPER MATERIALS AND PRODUCTS</b>																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	367	12	17	396	33,153.12	5	5	5	15	1,255.80	40	5	5	50	4,186.00	5	5	5	15	1,255.80	476.00	83.72	39850.72
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1528.80	0.00		
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	906.36	0.00		
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	884.00	0.00		
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1508.00	0.00		
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	794.96	0.00		
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	92	23	132	247	9,153.82	64	19	36	119	4,410.14	58	21	36	115	4,261.90	28	19	16	63	2,334.78	544.00	37.06	20160.64	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	122	38	111	271	16,064.88	84	15	35	134	7,943.52	63	33	25	121	7,172.88	59	15	15	89	5,275.92	615.00	59.28	36457.20	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	22	11	86	119	6,435.52	61	10	30	101	5,462.08	72	11	20	103	5,570.24	16	10	10	36	1,946.88	359.00	54.08	19414.72	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	30	1	0	31	373.24	1	0	0	1	12.04	50	1	0	51	614.04	1	0	0	1	12.04	84.00	12.04	1011.36	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	950	636	701	2287	312,541.42	890	616	631	2137	292,042.42	990	635	671	2296	313,771.36	725	616	621	1962	268,126.92	8,682.00	136.66	1186482.12	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	540	334	398	1272	162,447.12	529	316	336	1181	150,825.51	605	334	363	1302	166,278.42	369	316	321	1006	128,476.26	4,761.00	127.71	608027.31	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	142	26	260	428	42,055.28	77	23	25	125	12,282.50	73	30	45	148	14,542.48	65	20	25	110	10,808.60	811.00	98.26	79688.86	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	117	26	215	358	42,408.68	74	23	25	122	14,452.12	100	30	40	170	20,138.20	40	20	25	85	10,069.10	735.00	118.46	87068.10	
28	14111531-PP-R01	PAD PAPER, ruled	pad	20	0	0	20	582.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	29.12	582.40	
29	14111503-PA-P01	PAPER, parchment	box	34	5	16	55	5,392.75	56	5	15	76	7,451.80	10	0	6	16	1,568.80	6	5	5	16	1,568.80	163.00	98.05	15982.15	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	46	36	61	143	10,112.96	30	28	33	91	6,435.52	28	28	28	84	5,940.48	30	20	20	70	4,950.40	388.00	70.72	27439.36	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	56	27	63	146	14,880.32	30	18	18	66	6,726.72	44	26	18	88	8,968.96	27	18	18	63	6,420.96	363.00	101.92	36996.96	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	261	36	186	483	41,943.72	173	22	44	239	20,754.76	272	38	54	364	31,609.76	49	22	34	105	9,118.20	1,191.00	86.84	103426.44	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	12	0	0	12	418.08	1	0	0	1	34.84	0	1	0	1	34.84	1	0	0	1	34.84	15.00	34.84	522.60	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	3	3	15	21	709.80	3	3	3	9	304.20	3	3	3	9	304.20	3	3	3	9	304.20	48.00	33.80	1622.40	
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	98	13	27	138	5,009.40	16	12	12	40	1,452.00	39	14	14	67	2,432.10	16	12	12	40	1,452.00	285.00	36.30	10345.50	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	59	5	19	83	1,637.59	8	4	4	16	315.68	25	6	6	37	730.01	8	4	4	16	315.68	152.00	19.73	2998.96	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
39	31201610-GL-J01	GLUE, all purpose	jar	62	10	20	92	6,578.00	11	10	13	34	2,431.00	22	11	10	43	3,074.50	12	10	10	32	2,288.00	201.00	71.50	14371.50	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	47	5	11	63	1,244.88	25	4	11	40	790.40	29	7	3	39	770.64	22	1	3	26	513.76	168.00	19.76	3319.68	
41	31151804-SW-S01	STAPLE WIRE, standard	box	183	57	133	373	8,358.93	129	56	66	251	5,624.91	159	57	58	274	6,140.34	62	56	58	176	3,944.16	1,074.00	22.41	24068.34	
42	31201502-TA-E01	TAPE, electrical	roll	45	5	10	60	1,120.20	15	5	5	25	466.75	25	5	5	35	653.45	15	5	5	25	466.75	145.00	18.67	2707.15	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	85	18	109	212	11,575.20	26	11	11	48	2,620.80	51	17	11	79	4,313.40	23	11	11	45	2,457.00	384.00	54.60	20966.40	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	90	9	22	121	12,898.60	14	8	8	30	3,198.00	81	8	8	97	10,340.20	11	8	8	27	2,878.20	275.00	106.60	29315.00	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	41	15	32	88	1,967.68	16	14	14	44	983.84	27	14	14	55	1,229.80	14	14	14	42	939.12	229.00	22.36	5120.44	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	189	41	199	429	4,328.61	101	31	34	166	1,674.94	150	40	38	228	2,300.52	43	31	29	103	1,039.27	926.00	10.09	9343.34	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	114	12	30	156	3,115.32	12	11	16	39	778.83	89	11	16	116	2,316.52	13	11	11	35	698.95	346.00	19.97	6909.62	
48	31151507-TW-P01	TWINE, plastic	roll	12	6	10	28	1,630.72	6	6	10	22	1,281.28	6	6	10	22	1,281.28	6	6	10	22	1,281.28	94.00	58.24	5474.56	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	3	3	3,329.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	1109.68	3329.04	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	6	30	0	36	49,308.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36.00	1369.68	49308.48	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	16	0	5	21	17,994.06	0	0	0	0	0.00	2	0	0	2	1,713.72	0	0	0	0	0.00	23.00	856.86	19707.78	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	5	0	5	10	6,749.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	674.96	6749.60	
<b>MEDICAL THERMOMETERS AND ACCESSORIES</b>																											
53	41112224-TG-T02	THERMOGUN	piece	4	2	2	8	20,259.20	2	2	2	6	15,194.40	2	2	2	6	15,194.40	2	2	2	6	15,194.40	26.00	2532.40	65842.40	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	80.00	205.82	16465.60	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	30	10	10	50	4,108.00	30	10	10	50	4,108.00	30	10	10	50	4,108.00	30	10	10	50	4,108.00	200.00	82.16	16432.00	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	30	21	3	54	954.72	1	0	15	16	282.88	10	10	10	30	530.40	10	10	10	30	530.40	130.00	17.68	2298.40	
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	146	10	17	173	15,608.06	10	10	10	30	2,706.60	72	10	15	97	8,751.34	10	10	10	30	2,706.60	330.00	90.22	29772.60	
58	47131604-BR-S01	BROOM, soft, tambo	piece	70	10	10	90	12,261.60	8	8	8	24	3,269.76	68	8	8	84	11,444.16	8	8	8	24	3,269.76	222.00	136.24	30245.28	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	90	20	20	130	2,366.00	20	20	20	60	1,092.00	70	20	20	110	2,002.00	20	20	20	60	1,092.00	360.00	18.20	6552.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	95	10	10	115	4,784.00	10	10	10	30	1,248.00	45	10	10	65	2,704.00	10	10	10	30	1,248.00	240.00	41.60	9984.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	50	5	5	60	1,435.20	5	5	5	15	358.80	50	5	5	60	1,435.20	5	5	5	15	358.80	150.00	23.92	3588.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	5	5	5	15	124.50	5	5	5	15	124.50	5	5	5	15	124.50	5	5	5	15	124.50	60.00	8.30	498.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	180	50	50	280	15,142.40	50	50	50	150	8,112.00	110	50	50	210	11,356.80	50	50	50	150	8,112.00	790.00	54.08	42723.20	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	67	11	16	94	12,122.24	11	11	11	33	4,255.68	51	11	14	76	9,800.96	11	11	11	33	4,255.68	236.00	128.96	30434.56	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	70	5	2	77	1,911.91	5	5	5	15	372.45	50	5	5	60	1,489.80	5	5	5	15	372.45	167.00	24.83	4146.61	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	39	1	1	41	5,381.25	1	1	1	3	393.75	39	1	1	41	5,381.25	1	1	1	3	393.75	88.00	131.25	11550.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	90	16	16	122	12,561.12	16	16	16	48	4,942.08	16	16	16	48	4,942.08	16	16	16	48	4,942.08	266.00	102.96	27387.36	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	15	3	3	21	2,522.52	3	3	3	9	1,081.08	11	3	3	17	2,042.04	3	3	3	9	1,081.08	56.00	120.12	6726.72	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	5	1	1	7	16,016.00	1	1	1	3	6,864.00	3	1	1	5	11,440.00	1	1	1	3	6,864.00	18.00	2288.00	41184.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	55	3	3	61	7,612.80	0	0	0	0	0.00	21	1	1	23	2,870.40	1	1	1	3	374.40	87.00	124.80	10857.60	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	130	10	10	150	18,564.00	10	10	10	30	3,712.80	80	10	10	100	12,376.00	10	10	10	30	3,712.80	310.00	123.76	38365.60	
73	47131501-RG-C01	RAGS, all cotton	bundle	57	15	15	87	4,682.34	5	5	5	15	807.30	45	5	5	55	2,960.10	5	5	5	15	807.30	172.00	53.82	9257.04	
74	47131602-SC-N01	SCOURING PAD	pack	48	8	8	64	7,188.48	8	8	8	24	2,695.68	48	8	8	64	7,188.48	8	8	8	24	2,695.68	176.00	112.32	19768.32	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	130	20	20	170	22,895.60	20	20	20	60	8,080.80	80	20	20	120	16,161.60	20	20	20	60	8,080.80	410.00	134.68	55218.80	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	2	2	7	11	307.56	2	2	7	11	307.56	2	2	2	6	167.76	2	2	2	6	167.76	34.00	27.96	950.64	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	1	1	42,390.40	0	0	0	0	0.00	0	0	1	1	42,390.40	0	0	0	0	0.00	2.00	42,390.40	84780.80	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	1	1	41,392.00	0	0	0	0	0.00	0	0	1	1	41,392.00	0	0	0	0	0.00	2.00	41,392.00	82784.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	1	1	2	5,197.68	0	1	1	2	5,197.68	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2598.84	10395.36	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	12	0	3	15	2,511.60	0	0	3	3	502.32	0	0	3	3	502.32	0	0	3	3	502.32	24.00	167.44	4018.56	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	15	0	3	18	2,003.40	0	0	3	3	333.90	0	0	3	3	333.90	0	0	3	3	333.90	27.00	111.30	3005.10	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	2	2	0	4	616.00	0	2	0	2	308.00	0	2	0	2	308.00	0	2	0	2	308.00	10.00	154.00	1540.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	1	0	2	3	23,697.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	7899.00	23697.00	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	29	8	48	85	744.60	8	7	10	25	219.00	24	8	20	52	455.52	7	7	7	21	183.96	183.00	8.76	1603.08	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	41	9	48	98	1,491.56	8	7	9	24	365.28	44	8	9	61	928.42	8	7	9	24	365.28	207.00	15.22	3150.54	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	49	13	41	103	2,303.08	12	7	10	29	648.44	59	12	30	101	2,258.36	12	7	10	29	648.44	262.00	22.36	5858.32	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	29	13	31	73	3,985.80	12	7	12	31	1,692.60	29	12	22	63	3,439.80	12	7	10	29	1,583.40	196.00	54.60	10701.60	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	683	503	501	1687	19,704.16	596	211	246	1053	12,299.04	781	216	246	1243	14,518.24	261	211	241	713	8,327.84	4,696.00	11.68	54849.28	
94	44111515-DF-B01	DATA FILE BOX	piece	64	6	15	85	6,562.00	66	5	8	79	6,098.80	55	6	8	69	5,326.80	6	5	8	19	1,466.80	252.00	77.20	19454.40	
95	44122011-DF-F01	DATA FOLDER	piece	5	6	5	16	1,098.24	6	5	5	16	1,098.24	5	6	5	16	1,098.24	6	5	5	16	1,098.24	64.00	68.64	4392.96	
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	4	3	3	10	6,730.90	4	1	2	7	4,711.63	2	3	2	7	4,711.63	3	1	2	6	4,038.54	30.00	673.09	20192.70	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	15	3	4	22	20,397.52	4	1	3	8	7,417.28	3	3	1	7	6,490.12	3	1	3	7	6,490.12	44.00	927.16	40795.04	
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	57	53	62	172	127,004.80	53	51	51	155	114,452.00	51	53	52	156	115,190.40	53	51	51	155	114,452.00	638.00	738.40	471099.20	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	1	2	50	53	1,615.97	1	0	0	1	30.49	0	1	0	1	30.49	1	0	0	1	30.49	56.00	30.49	1707.44	
100	44121506-EN-M02	ENVELOPE, mailing	box	2	0	1	3	1,134.60	0	0	0	0	0.00	0	0	1	1	378.20	0	0	0	0	0.00	4.00	378.20	1512.80	
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	13	1	2	16	6,938.88	3	1	1	5	2,168.40	1	1	3	5	2,168.40	1	1	1	3	1,301.04	29.00	433.68	12576.72	
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	14	5	7	26	267.80	9	2	2	13	133.90	7	2	5	14	144.20	4	2	2	8	82.40	61.00	10.30	628.30	
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	106	22	105	233	19,434.53	267	25	20	312	26,023.92	275	27	30	332	27,692.12	37	20	20	77	6,422.57	954.00	83.41	79573.14	
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	10	16	35	61	5,248.44	6	0	0	6	516.24	10	16	20	46	3,957.84	6	0	0	6	516.24	119.00	86.04	10238.76	
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	270.40	0.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	311.88	0.00	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	1	3	50	54	9,257.22	3	0	0	3	514.29	0	3	0	3	514.29	3	0	0	3	514.29	63.00	171.43	10800.09	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	2	3	10	15	3,648.60	3	0	0	3	729.72	0	3	0	3	729.72	3	0	0	3	729.72	24.00	243.24	5837.76	
111	44122027-FO-P01	FOLDER, pressboard	box	32	2	10	44	41,916.16	2	0	0	2	1,905.28	2	2	0	4	3,810.56	2	0	0	2	1,905.28	52.00	952.64	49537.28	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	1	3	26	30	8,370.00	3	0	3	6	1,674.00	0	3	2	5	1,395.00	3	0	2	5	1,395.00	46.00	279.00	12834.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	1	6	60	67	21,531.12	11	0	10	21	6,748.56	4	5	15	24	7,712.64	6	0	2	8	2,570.88	120.00	321.36	38563.20	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	8	55	63	3,570.84	8	0	10	18	1,020.24	0	7	10	17	963.56	7	0	5	12	680.16	110.00	56.68	6234.80	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	6	1	21	28	1,164.80	1	1	1	3	124.80	6	1	11	18	748.80	1	1	1	3	124.80	52.00	41.60	2163.20	
116	44121716-MA-F01	MARKER, fluorescent	set	50	14	28	92	3,372.72	19	13	13	45	1,649.70	23	14	13	50	1,833.00	14	13	13	40	1,466.40	227.00	36.66	8321.82	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	156	37	76	269	3,599.22	26	20	20	66	883.08	77	24	20	121	1,618.98	24	20	20	64	856.32	520.00	13.38	6957.60	
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	91	22	56	169	2,261.22	12	10	10	32	428.16	15	10	10	35	468.30	10	10	10	30	401.40	266.00	13.38	3559.08	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	23	11	45	79	1,057.02	7	5	5	17	227.46	5	5	5	15	200.70	5	5	5	15	200.70	126.00	13.38	1685.88	
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	112	36	92	240	2,155.20	5	3	9	17	152.66	47	3	10	60	538.80	4	0	5	9	80.82	326.00	8.98	2927.48	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	82	36	62	180	1,616.40	0	0	2	2	17.96	12	0	7	19	170.62	0	0	0	0	0.00	201.00	8.98	1804.98	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	2	0	24	26	233.48	0	0	0	0	0.00	12	0	5	17	152.66	0	0	0	0	0.00	43.00	8.98	386.14	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	53	13	38	104	807.04	13	11	13	37	287.12	26	13	21	60	465.60	8	8	10	26	201.76	227.00	7.76	1761.52	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	48	13	100	161	2,218.58	13	11	10	34	468.52	26	13	20	59	813.02	8	8	10	26	358.28	280.00	13.78	3858.40	
125	44121706-PE-L01	PENCIL, lead, with eraser	box	38	5	92	135	2,806.65	35	3	8	46	956.34	56	5	13	74	1,538.46	4	3	3	10	207.90	265.00	20.79	5509.35	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	239.79	0.00	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	1	2	0	3	300.15	0	2	2	4	400.20	5	2	0	7	700.35	0	2	2	4	400.20	18.00	100.05	1800.90	
128	44121905-SP-F01	STAMP PAD, felt	piece	21	0	100	121	4,228.95	2	0	0	2	69.90	4	0	0	4	139.80	2	0	0	2	69.90	129.00	34.95	4508.55	
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	10	0	3	13	192.66	10	0	0	10	148.20	20	0	0	20	296.40	10	0	0	10	148.20	53.00	14.82	785.46	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	0	13	23	768.89	10	0	0	10	334.30	5	0	0	5	167.15	5	0	0	5	167.15	43.00	33.43	1437.49	
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	4	0	0	4	1,815.84	2	0	0	2	907.92	2	0	0	2	907.92	2	0	0	2	907.92	10.00	453.96	4539.60	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	8	0	2	10	2,026.70	1	0	0	1	202.67	1	0	0	1	202.67	1	0	0	1	202.67	13.00	202.67	2634.71	
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	19	2	18	39	5,881.20	6	2	0	8	1,206.40	4	2	0	6	904.80	4	2	0	6	904.80	59.00	150.80	8897.20	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	74	0	10	84	3,407.04	10	0	3	13	527.28	10	0	1	11	446.16	10	0	0	10	405.60	118.00	40.56	4786.08	
135	44121615-ST-S01	STAPLER, standard type	piece	34	3	12	49	6,879.60	11	3	6	20	2,808.00	11	3	6	20	2,808.00	11	3	3	17	2,386.80	106.00	140.40	14882.40	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	6	0	0	6	5,485.32	2	0	0	2	1,828.44	2	0	0	2	1,828.44	2	0	0	2	1,828.44	12.00	914.22	10970.64	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	4	0	5	9	224.10	4	0	0	4	99.60	4	0	0	4	99.60	4	0	0	4	99.60	21.00	24.90	522.90	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	23	0	5	28	1,797.60	2	0	3	5	321.00	2	0	1	3	192.60	2	0	0	2	128.40	38.00	64.20	2439.60	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capac	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9534.72	0.00	
140	44101807-CA-C01	CALCULATOR, compact	unit	10	0	2	12	4,162.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	346.85	4162.20	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	2	0	0	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	9297.60	18595.20	
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES</b>																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	5	5	5	15	13,650.00	5	5	5	15	13,650.00	5	5	5	15	13,650.00	5	5	5	15	13,650.00	60.00	910.00	54600.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	5	5	5	15	24,024.00	5	5	0	10	16,016.00	5	5	5	15	24,024.00	5	5	5	15	24,024.00	55.00	1601.60	88088.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00	
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	13	2	2	17	17,503.20	2	2	2	6	6,177.60	7	2	2	11	11,325.60	2	2	2	6	6,177.60	40.00	1029.60	41184.00	
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00	
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	18	2	2	22	17,160.00	2	2	2	6	4,680.00	12	2	2	16	12,480.00	2	2	2	6	4,680.00	50.00	780.00	39000.00	
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	159	107	144	410	102,336.00	179	108	124	411	102,585.60	210	106	134	450	112,320.00	109	109	109	327	81,619.20	1,598.00	249.60	398860.80	
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	85	54	100	239	59,654.40	60	57	69	186	46,425.60	82	56	79	217	54,163.20	59	57	59	175	43,680.00	817.00	249.60	203923.20	
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	83	52	101	236	58,905.60	58	54	63	175	43,680.00	80	56	77	213	53,164.80	57	55	57	169	42,182.40	793.00	249.60	197932.80	
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	95	60	113	268	66,892.80	70	62	75	207	51,667.20	92	68	85	245	61,152.00	69	67	69	205	51,168.00	925.00	249.60	230880.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00

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			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-CS1	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-MS1	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	5	5	5	15	1,169.10	8	8	5	21	1,636.74	8	8	2	18	1,402.92	5	5	5	15	1,169.10	69.00	77.94	5377.86
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	5	5	5	15	40,279.20	5	5	5	15	40,279.20	5	5	5	15	40,279.20	5	5	5	15	40,279.20	60.00	2685.28	161116.80
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	5	5	5	15	28,392.00	5	5	5	15	28,392.00	5	5	5	15	28,392.00	5	5	0	10	18,928.00	55.00	1892.80	104104.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	5	5	5	15	40,279.20	5	5	5	15	40,279.20	5	5	5	15	40,279.20	5	5	5	15	40,279.20	60.00	2685.28	161116.80
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	5	5	17,160.00	3	0	5	8	27,456.00	0	0	3	3	10,296.00	0	0	0	0	0.00	16.00	3432.00	54912.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-CS4	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	17,472.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	17472.00	17472.00	
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	15	1	1	17	4,842.28	1	1	1	3	854.52	5	1	1	7	1,993.88	1	1	1	3	854.52	30.00	284.84	8545.20	
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	37.21	37.21	
<b>FIRE FIGHTING EQUIPMENT</b>																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	60	0	0	60	68,640.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60.00	1144.00	68640.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	5	0	0	5	32,078.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	6415.64	32078.20	
<b>FURNITURE AND FURNISHINGS</b>																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	10	10	10	30	9,110.40	10	10	10	30	9,110.40	10	10	10	30	9,110.40	10	10	10	30	9,110.40	120.00	303.68	36441.60	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	12	0	0	12	3,619.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	301.60	3619.20	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	2	0	0	2	2,471.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1235.52	2471.04	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	5	5	5,444.40	0	0	5	5	5,444.40	0	0	5	5	5,444.40	0	0	5	5	5,444.40	20.00	1088.88	21777.60	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	6	6	222.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	37.04	222.24	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	230	100	119	449	17,246.09	50	0	0	50	1,920.50	183	0	10	193	7,413.13	50	0	0	50	1,920.50	742.00	38.41	28500.22	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	21	21	91.77	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21.00	4.37	91.77	
301	60121524-SP-G01	SIGN PEN, black	piece	302	305	485	1092	22,123.92	291	65	81	437	8,853.62	256	65	150	471	9,542.46	61	65	70	196	3,970.96	2,196.00	20.26	44490.96	
302	60121524-SP-G02	SIGN PEN, blue	piece	273	334	335	942	19,084.92	260	70	70	400	8,104.00	177	70	140	387	7,840.62	90	70	60	220	4,457.20	1,949.00	20.26	39486.74	
303	60121524-SP-G03	SIGN PEN, red	piece	3	98	43	144	2,917.44	33	3	13	49	992.74	33	3	43	79	1,600.54	33	3	3	39	790.14	311.00	20.26	6300.86	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	3	5	3	11	1,703.24	3	5	3	11	1,703.24	3	5	3	11	1,703.24	3	5	3	11	1,703.24	44.00	154.84	6812.96	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER		1			1	14,999.00					0	0.00				0	0.00				0	0.00	1.00	14999.00	14999.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone		4			4	59,996.00				0	0.00				0	0.00				0	0.00	4.00	14999.00	59996.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
37		Ballpen, ballpoint, 0.5mm, black, 12pcs/box	box	0	0	20	20	2,000.00	0	0	0	0	0.00	0	0	10	10	1,000.00	0	0	0	0	0.00	30.00	100.00	3000.00
38		Ballpen, ballpoint, 0.5mm, blue, 12pcs/box	box	0	0	20	20	2,000.00	0	0	0	0	0.00	0	0	10	10	1,000.00	0	0	0	0	0.00	30.00	100.00	3000.00
39		Duct Tape (2" x 25m) color silver	rolls	5	0	0	5	1,000.00	5	0	0	5	1,000.00	5	0	0	5	1,000.00	5	0	0	5	1,000.00	20.00	200.00	4000.00
40		Duct Tape (2" x 25m) color red	rolls	5	0	0	5	1,000.00	5	0	0	5	1,000.00	5	0	0	5	1,000.00	5	0	0	5	1,000.00	20.00	200.00	4000.00
41		Grinding Disc 4"	pcs	25	0	0	25	1,000.00	0	0	0	0	0.00	25	0	0	25	1,000.00	0	0	0	0	0.00	50.00	40.00	2000.00
42		Cutting Disc 4"	pcs	25	0	0	25	625.00	0	0	0	0	0.00	25	0	0	25	625.00	0	0	0	0	0.00	50.00	25.00	1250.00
43		Stainless Lavatory Faucet	pcs	30	0	0	30	16,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	550.00	16500.00
44		Paint Brush, 2"	pcs	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	120.00	600.00
45		Paint Brush, 3"	pcs	5	0	0	5	625.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	125.00	625.00
46		Paint Roller Cover Refill, 4"	pcs	10	0	0	10	200.00	0	0	0	0	0.00	10	0	0	10	200.00	0	0	0	0	0.00	20.00	20.00	400.00
47		Paint Roller Cover Refill, 7"	pcs	5	0	0	5	125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	25.00	125.00
48		Drill bit set (16 pcs/set)	sets	2	0	0	2	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	650.00	1300.00
49		Welding Rod, 6013	kgs	10	0	0	10	2,250.00	0	0	0	0	0.00	10	0	0	10	2,250.00	0	0	0	0	0.00	20.00	225.00	4500.00
50		Sand Paper No. 60	pcs	50	0	0	50	1,000.00	0	0	0	0	0.00	50	0	0	50	1,000.00	0	0	0	0	0.00	100.00	20.00	2000.00
51		Finishing Nail 2"	kgs	10	0	0	10	850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	85.00	850.00
52		Finishing Nail 3"	kgs	10	0	0	10	850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	85.00	850.00
53		Finishing Nail 1"	kgs	5	0	0	5	425.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	85.00	425.00
54		Convenience Outlet Universal, 2 gang	sets	25	0	0	25	9,125.00	0	0	0	0	0.00	25	0	0	25	9,125.00	0	0	0	0	0.00	50.00	365.00	18250.00
55		Cylindrical door knob	sets	10	0	0	10	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	750.00	7500.00
56		Super Vulcaseal	liters	6	0	0	6	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	500.00	3000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
57		Water Closet Flush Push Button, 2 1/4"	pcs	10	0	0	10	2,000.00	0	0	0	0	0.00	10	0	0	10	2,000.00	0	0	0	0	0.00	20.00	200.00	4000.00
58		Welding Gloves	pairs	2	0	0	2	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	450.00	900.00
59		Electric Drill Carbon Brush	pairs	6	0	0	6	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	350.00	2100.00
60		Cut off machine disc 14"	pcs	10	0	0	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
61		Silicon Sealant, clear	tube	10	0	0	10	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	250.00	2500.00
62		Silicon Gun	pcs	2	0	0	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	200.00	400.00
63		Black Screw, 25mm (1000 pcs/box)	pcs	1	0	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	250.00	250.00
64		Black Screw, 32mm (1000 pcs/box)	pcs	1	0	0	1	270.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	270.00	270.00
65		Black Screw, 38mm (1000 pcs/box)	pcs	1	0	0	1	290.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	290.00	290.00
66		THHN Wire, No. 14	box	3	0	0	3	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	3200.00	9600.00
67		THHN Wire, No. 12	box	3	0	0	3	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	5000.00	15000.00
68		Water Supply Flexible Hose, 1/2" x 1/2" x 14"	pcs	15	0	0	15	3,300.00	0	0	0	0	0.00	15	0	0	15	3,300.00	0	0	0	0	0.00	30.00	220.00	6600.00
69		Body Filler	liters	10	0	0	10	2,150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	215.00	2150.00
70		Lacquer Thinner	gal	3	0	0	3	420.00	0	0	0	0	0.00	3	0	0	3	420.00	0	0	0	0	0.00	6.00	140.00	840.00
71		Putty Knife with handle	pair	3	0	0	3	165.00	0	0	0	0	0.00	3	0	0	3	165.00	0	0	0	0	0.00	6.00	55.00	330.00
72		Stainless Angle Valve, Two Way, 1/2" x 1/2"	pcs	15	0	0	15	5,400.00	0	0	0	0	0.00	15	0	0	15	5,400.00	0	0	0	0	0.00	30.00	360.00	10800.00
73		Stainless Angle Valve, One Way, 1/2"	pcs	15	0	0	15	4,500.00	0	0	0	0	0.00	15	0	0	15	4,500.00	0	0	0	0	0.00	30.00	300.00	9000.00
74		Universal Fill Valve	pcs	20	0	0	20	9,000.00	0	0	0	0	0.00	20	0	0	20	9,000.00	0	0	0	0	0.00	40.00	450.00	18000.00
75		Paint Thinner	gal	5	0	0	5	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	140.00	700.00
76		Electrical Switch, 2 gang wide series	pcs	25	0	0	25	8,000.00	0	0	0	0	0.00	25	0	0	25	8,000.00	0	0	0	0	0.00	50.00	320.00	16000.00
77		Electrical Flexible Hose 1/2 "	roll	1	0	0	1	420.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	420.00	420.00
78		Electrical Flexible Hose 3/4"	roll	1	0	0	1	830.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	830.00	830.00
79		Electrical Flexible Hose 1"	roll	1	0	0	1	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1050.00	1050.00
80		Electrical Amco Box Surface Type	pcs	50	0	0	50	3,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	75.00	3750.00
81		Plastic Moulding	pcs	20	0	0	20	2,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	115.00	2300.00
82		Hacksaw Blade	pcs	50	0	0	50	2,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	55.00	2750.00
83		Waterproofing, flexibond	gal	6	0	0	6	5,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	850.00	5100.00
84		Tox with screw No. 6	box	5	0	0	5	600.00	0	0	0	0	0.00	5	0	0	5	600.00	0	0	0	0	0.00	10.00	120.00	1200.00
85		Tox with screw No. 4	box	5	0	0	5	600.00	0	0	0	0	0.00	5	0	0	5	600.00	0	0	0	0	0.00	10.00	120.00	1200.00
86		Tox with screw No. 8	box	5	0	0	5	600.00	0	0	0	0	0.00	5	0	0	5	600.00	0	0	0	0	0.00	10.00	120.00	1200.00
87		LAMINATING FILM, legal size, 100pcs/pack	pack	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1000.00	1000.00
88		INK CANON GI 790, Black	piece	4	0	0	4	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	550.00	2200.00
89		INK CANON GI 790, Cyan	piece	4	0	0	4	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	550.00	2200.00
90		INK CANON GI 790, Magenta	piece	4	0	0	4	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	550.00	2200.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
91		INK CANON GI 790, Yellow	piece	4	0	0	4	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	550.00	2200.00
92		INK, EPSON 003, Black	piece	3	0	0	3	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	400.00	1200.00
93		INK, EPSON 003, Cyan	piece	3	0	0	3	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	400.00	1200.00
94		INK, EPSON 003, Magenta	piece	3	0	0	3	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	400.00	1200.00
95		INK, EPSON 003, Yellow	piece	3	0	0	3	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	400.00	1200.00
96		ENVELOPE, legal size, brown, 25pcs/pack	pack	1	0	0	1	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	100.00	100.00
97		CLIP FOLDER, with 5-inch Wire Clip and Hanger, black, size 8.5*13	piece	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	150.00	1500.00
98		ARCH FILE FOLDER, horizontal, size: Legal, color: pink	piece	20	0	0	20	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	120.00	2400.00
99		ARCH FILE FOLDER, horizontal, size: Legal, color: orange	piece	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	120.00	600.00
100		ARCH FILE FOLDER, horizontal, size: Legal, color: yellow	piece	10	0	0	10	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	120.00	1200.00
101		ARCH FILE FOLDER, horizontal, size: Legal, color: yellow	piece	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	120.00	600.00
102		FOLDER, expandable, white	piece	50	0	0	50	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	35.00	1750.00
103		TAPE, duct, black, 48mm	roll	5	0	0	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	150.00	750.00
104		TISSUE, 3 ply, 12pc/pack	pack	50	0	0	50	12,500.00	50	0	0	50	12,500.00	50	0	0	50	12,500.00	50	0	0	50	12,500.00	200.00	250.00	50000.00
105		TISSUE, jumbo roll	roll	300	0	0	300	30,000.00	300	0	0	300	30,000.00	300	0	0	300	30,000.00	300	0	0	300	30,000.00	1,200.00	100.00	120000.00
106		METAL DESK TRAY, 3 layers	piece	3	0	0	3	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	700.00	2100.00
107		ARCH FILE FOLDER, at least 3 inches width, horizontal, size: long, color: black	piece	100	0	0	100	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	100.00	10000.00
108		Ink, Canon G1 - 790, black (for Canon Pixma G4010)	bottle	6	0	0	6	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	350.00	2100.00
109		Ink, Canon G1 - 790, cyan (for Canon Pixma G4010)	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	350.00	1050.00
110		Ink, Canon G1 - 790, magenta (for Canon Pixma G4010)	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	350.00	1050.00
111		Ink, Canon G1 - 790, yellow (for Canon Pixma G4010)	bottle	3	0	0	3	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	350.00	1050.00
112		SIGN PEN, BLUE, liquid/gel ink, 0.3 mm needle tip	piece	0	0	10	10	280.00	0	0	10	10	280.00	0	0	10	10	280.00	0	10	0	10	280.00	40.00	28.00	1120.00
113		BALLPEN, 0.5-0.7mm, fine black	piece	0	0	10	10	94.40	0	0	10	10	94.40	0	0	10	10	94.40	0	10	0	10	94.40	40.00	9.44	377.60
114		CARTOLINA, pink	piece	0	0	2	2	14.00	0	0	0	0	0.00	2	0	0	2	14.00	0	0	0	0	0.00	4.00	7.00	28.00
115		CARTOLINA, orange	piece	0	0	2	2	14.00	0	0	0	0	0.00	2	0	0	2	14.00	0	0	0	0	0.00	4.00	7.00	28.00
116		CARTOLINA, green	piece	0	0	2	2	14.00	0	0	0	0	0.00	2	0	0	2	14.00	0	0	0	0	0.00	4.00	7.00	28.00
117		CARTOLINA, yellow	piece	0	0	2	2	14.00	0	0	0	0	0.00	2	0	0	2	14.00	0	0	0	0	0.00	4.00	7.00	28.00
118		CARTOLINA, red	piece	0	0	2	2	14.00	0	0	0	0	0.00	2	0	0	2	14.00	0	0	0	0	0.00	4.00	7.00	28.00
119		METAL TRAY, 3 Layers 10x15x12	piece	0	0	1	1	528.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	528.00	528.00
120		SCISSORS, symmetrical, blade length: 5", with soft grip handle	pair	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	108.00	0	0	0	0	0.00	1.00	108.00	108.00
121		CUTTER/UTILITY KNIFE, heavy duty, 3 blades, 18 mm	piece	0	0	0	0	0.00	0	0	1	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
122		STAMP PAD INK, black	bottle	0	0	0	0	0.00	1	0	0	1	19.50	0	0	1	1	19.50	0	0	0	0	0.00	2.00	19.50	39.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
123		STAMP PAD INK, blue	bottle	0	0	0	0	0.00	1	0	0	1	19.50	0	0	1	1	19.50	0	0	0	0	0.00	2.00	19.50	39.00
124		STAMP PAD INK, red	bottle	0	0	0	0	0.00	1	0	0	1	19.50	0	0	1	1	19.50	0	0	0	0	0.00	2.00	19.50	39.00
125		Printer s-826d ink pad	piece	0	0	1	1	130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	130.00	130.00
126		Printer s-831 ink pad	piece	0	0	1	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	250.00	250.00
127		FASTENER, for paper, plastic, 50 sets per box	box	0	0	0	0	0.00	2	0	0	2	221.00	0	0	2	2	221.00	0	0	0	0	0.00	4.00	110.50	442.00
128		6 Band Number Stamp, 3mm	piece	0	0	0	0	0.00	1	0	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
129		FEATHER DUSTER	piece	0	0	0	0	0.00	0	1	0	1	54.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	54.00	54.00
130		ELECTRONIC TIME DATE AND NUMBERING STAMP	piece	1	0	0	1	14,094.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14094.52	14094.52
131		INK, EPSON 003, Black	bottle	0	0	4	4	1,567.52	0	0	3	3	1,175.64	0	0	4	4	1,567.52	0	0	3	3	1,175.64	14.00	391.88	5486.32
132		INK, EPSON 003, Cyan	bottle	0	0	4	4	1,490.00	0	0	3	3	1,117.50	0	0	4	4	1,490.00	0	0	3	3	1,117.50	14.00	372.50	5215.00
133		INK, EPSON 003, Magenta	bottle	0	0	4	4	1,490.00	0	0	3	3	1,117.50	0	0	4	4	1,490.00	0	0	3	3	1,117.50	14.00	372.50	5215.00
134		INK, EPSON 003, Yellow	bottle	0	0	4	4	1,490.00	0	0	3	3	1,117.50	0	0	4	4	1,490.00	0	0	3	3	1,117.50	14.00	372.50	5215.00
135		SILICA GEL, 10g, 100 per pack	pack	0	0	4	4	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	150.00	600.00
136		FOLDER, TAGBOARD, for legal size documents	pack	0	0	2	2	613.80	0	0	2	2	613.80	0	0	2	2	613.80	0	0	2	2	613.80	8.00	306.90	2455.20
137		DOCUMENT STORAGE BOX with lid, 10x15.5x11 inches, black	piece	0	10	0	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	0	10	0	10	4,500.00	40.00	450.00	18000.00
138		COLORED PAPER, red	pack	0	0	0	0	0.00	0	0	1	1	18.00	0	0	0	0	0.00	0	1	0	1	18.00	2.00	18.00	36.00
139		COLORED PAPER, orange	pack	0	0	0	0	0.00	0	0	1	1	18.00	0	0	0	0	0.00	0	1	0	1	18.00	2.00	18.00	36.00
140		COLORED PAPER, green	pack	0	0	0	0	0.00	0	0	1	1	18.00	0	0	0	0	0.00	0	1	0	1	18.00	2.00	18.00	36.00
141		COLORED PAPER, yellow	pack	0	0	0	0	0.00	0	0	1	1	18.00	0	0	0	0	0.00	0	1	0	1	18.00	2.00	18.00	36.00
142		COLORED PAPER, pink	oack	0	0	0	0	0.00	0	0	1	1	18.00	0	0	0	0	0.00	0	1	0	1	18.00	2.00	18.00	36.00
143		SACK, nylon, white	piece	0	0	200	200	6,200.00	0	0	200	200	6,200.00	0	0	200	200	6,200.00	0	0	200	200	6,200.00	800.00	31.00	24800.00
144		INK CANON GI 790 black	bottle	0	0	0	0	0.00	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
145		INK CANON GI 790 cyan	bottle	0	0	0	0	0.00	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
146		INK CANON GI 790 yellow	bottle	0	0	0	0	0.00	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
147		INK CANON GI 790 magenta	bottle	0	0	0	0	0.00	3	0	0	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
148		Ballpen .05 blue	piece	0	0	0	0	0.00	90	0	0	90	1,080.00	120	0	0	120	1,440.00	0	0	0	0	0.00	210.00	12.00	2520.00
149		Photo Paper Glosy A4	pack	0	0	0	0	0.00	2	0	0	2	220.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	110.00	220.00
150		File, Storage Box w/ lid 10 x 15.5 x 11, black	piece	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,350.00	0	0	0	0	0.00	3.00	450.00	1350.00
151		File, Storage Box w/ lid 10 x 15.5 x 11, blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	450.00	0	0	0	0	0.00	1.00	450.00	450.00
152		Ballpen .05 black	piece	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	48.00	0	0	0	0	0.00	4.00	12.00	48.00
153		Ballpen .05 blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	48.00	0	0	0	0	0.00	4.00	12.00	48.00
154		FOLDER, TAGBOARD, for legal size documents	pack	0	0	0	0	0.00	5	5	0	10	8,250.00	10	10	0	20	16,500.00	0	0	0	0	0.00	30.00	825.00	24750.00
155		DVD REWRITABLE, speed:4x min,4.7GB capacity min	piece	0	0	0	0	0.00	5	5	0	10	440.00	5	5	0	10	440.00	0	0	0	0	0.00	20.00	44.00	880.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
156		SCANNER Portable Sheet Fed Scanner, Compact Size and Footprint, 25ppm / 50ipm Scanner with 1 - Pass Duplex Scanning	piece	1	0	0	1	14,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14500.00	14500.00
157		Ballpen, 0.5-0.7mm, fine, black	piece	100	0	0	100	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	5.00	500.00
158		Ballpen, 0.5-0.7mm, fine, blue	piece	100	0	0	100	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	5.00	500.00
159		Bookends, size atleast 17*12.5*11c, material: Metal	pair	5	0	0	5	925.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	185.00	925.00
160		FOLDER, pressboard size: legal	box	7	0	0	7	6,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	960.00	6720.00
161		Plastic Paper Fastener, atleast 70mm, 50pcs per box	box	10	0	0	10	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	50.00	500.00
162		INK, CANON, 790, BLACK	bot	5	0	0	5	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
163		Paper (Specialty Board) A4	pack	30	0	0	30	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	40.00	1200.00
164		INK CART, EPSON C13T664100 (T6641), Black	piece	10	0	0	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	350.00	3500.00
165		Certificate Holder, a4, BLUE	piece	180	0	0	180	7,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	180.00	40.00	7200.00
166		PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm, A4	ream	20	15	0	35	8,050.00	0	15	0	15	3,450.00	0	35	0	35	8,050.00	0	30	0	30	6,900.00	115.00	230.00	26450.00
167		PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm, Legal	ream	5	10	0	15	3,750.00	0	10	0	10	2,500.00	0	25	0	25	6,250.00	0	30	0	30	7,500.00	80.00	250.00	20000.00
168		BATTERY, dry Cell, size AA	pack	5	0	0	5	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	140.00	700.00
169		BATTERY, dry Cell, size AAA	pack	5	0	0	5	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	140.00	700.00
170		CLIP, backfold, 19mm	box	5	0	0	5	60.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	12.00	60.00
171		CLIP, backfold, 25mm	box	5	0	0	5	110.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	22.00	110.00
172		CLIP, backfold, 32mm	box	5	0	0	5	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	30.00	150.00
173		CLIP, backfold, 50mm	box	5	0	0	5	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	60.00	300.00
174		DATA FILE BOX	piece	20	0	0	20	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	110.00	2200.00
175		Envelope, blue, legal size, with elastic string	piece	100	0	0	100	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	11.00	1100.00
176		ARCH FILE FOLDER, vertical, size: Legal, red	piece	0	6	0	6	960.00	0	6	0	6	960.00	0	6	0	6	960.00	0	6	0	6	960.00	24.00	160.00	3840.00
177		CLEARBOOK, 20 transparent pockets, size: Legal, blue	piece	0	5	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	50.00	250.00
178		CLEARBOOK, 20 transparent pockets, size: Legal, red	piece	0	5	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	50.00	250.00
179		CLEARBOOK, refill pockets, 10pcs/pack	pack	0	5	0	5	200.00	0	5	0	5	200.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	40.00	400.00
180		FILE ORGANIZER, expanding, plastic, 12 pockets, assorted color	piece	0	6	0	6	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	350.00	2100.00
181		INK CANON GI 790, Black	cart	0	13	0	13	5,590.00	0	0	0	0	0.00	0	8	0	8	3,440.00	0	0	0	0	0.00	21.00	430.00	9030.00
182		INK CANON GI 790, Cyan	cart	0	4	0	4	280.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	70.00	280.00
183		INK CANON GI 790, Magenta	cart	0	3	0	3	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	60.00	180.00
184		INK CANON GI 790, Yellow	cart	0	3	0	3	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	400.00	1200.00
185		MARKER, FLUORESCENT, 3 assorted colors per set	set	0	6	0	6	420.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	70.00	420.00
186		Paper, Sticker paper, glossy, size: A4, 10pcs/pack	pack	0	5	0	5	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	60.00	300.00
187		RUBBER BAND, 70mm min lay flat length (#18)	box	0	1	0	1	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	400.00	400.00
188		STAPLE WIRE, (26/6)standard, 5000 pcs/box	box	0	9	0	9	630.00	0	0	0	0	0.00	0	4	0	4	280.00	0	0	0	0	0.00	13.00	70.00	910.00
189		TAPE, MASKING, width: 24mm (±1mm)	roll	0	5	0	5	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	40.00	200.00
190		TAPE, MASKING, width: 48mm (±1mm)	roll	0	5	0	5	325.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	65.00	325.00
191		SIGN PEN, BLUE, liquid / gel ink, 0.5mm needle tip, quickdry, eco-friendly	piece	0	10	0	10	900.00	0	0	0	0	0.00	0	22	0	22	1,980.00	0	12	0	12	1,080.00	44.00	90.00	3960.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
192		SIGN PEN, BLACK, liquid / gel ink, 0.5mm needle tip, quickdry, eco-friendly	piece	0	44	0	44	3,960.00	0	0	0	0	0.00	0	10	0	10	900.00	0	0	0	0	0.00	54.00	90.00	4860.00
193		ALCOHOL, isopropyl, 68% - 72% 500ml (-5m)	bottle	0	12	0	12	1,440.00	0	9	0	9	1,080.00	0	13	0	13	1,560.00	0	9	0	9	1,080.00	43.00	120.00	5160.00
194		INK EPSON 003 C13T00V100 for L5190, Black	cart	0	3	0	3	1,050.00	0	2	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
195		INK EPSON 003 C13T00V100 for L5190, Cyan	cart	0	3	0	3	1,050.00	0	2	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
196		INK EPSON 003 C13T00V100 for L5190, Magenta	cart	0	3	0	3	1,050.00	0	2	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
197		INK EPSON 003 C13T00V100 for L5190, Yellow	cart	0	3	0	3	1,050.00	0	2	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
198		TONER CART, HPCE285A, (HP85A), Black	cart	0	3	0	3	10,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	3600.00	10800.00
199		INK CART, EPSON C13T6641000 (T6641), Black	cart	0	3	0	3	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	350.00	1050.00
200		Photopaper, A4, glossy, 10pcs/pack	pack	0	2	0	2	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	90.00	180.00
201		NOTE PAD, stick on, 76mm x 100mm (3" x 3") min	pad	0	8	0	8	280.00	0	3	0	3	105.00	0	3	0	3	105.00	0	3	0	3	105.00	17.00	35.00	595.00
202		BALLPOINT PEN, .05mm, Fine, Blue	piece	0	0	10	10	150.00	0	0	0	0	0.00	0	0	10	10	150.00	0	0	0	0	0.00	20.00	15.00	300.00
203		BALLPOINT PEN, .05mm, Fine, Black	piece	0	0	10	10	150.00	0	0	0	0	0.00	0	0	10	10	150.00	0	0	0	0	0.00	20.00	15.00	300.00
204		PAGE MARKER, colored index tabs, fluorescent sticky note	pack	0	4	0	4	540.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	135.00	540.00
205		SPECIALTY PAPER, A4	pack	0	0	5	5	225.00	0	5	0	5	225.00	0	5	0	5	225.00	0	5	0	5	225.00	20.00	45.00	900.00
206		BARONIAL ENVELOPE, #5, White (10 pcs/pack)	pack	0	0	8	8	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	50.00	400.00
207		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm), Green	box	0	0	0	0	0.00	1	0	0	1	1,100.00	0	0	0	0	0.00	0	1	0	1	1,100.00	2.00	1100.00	2200.00
208		KRAFT FILE FOLDER, WHITE BACK, legal size	box	0	0	0	0	0.00	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	450.00	450.00
209		Amoxicillin 500mg capsule , 100's	box	6	0	0	6	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	300.00	1800.00
210		Azithromycin 500mg/tab 3's	box	5	0	0	5	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	450.00	2250.00
211		Ascorbic Acid 500mg tablet 100's	box	10	0	0	10	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	250.00	2500.00
212		Cetirizine 10 mg tablet, 100's	box	4	0	0	4	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	400.00	1600.00
213		Sodium Ascorbate, capsule, 100's	box	10	0	0	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	350.00	3500.00
214		Salbutamol nebule 1mg/ml 2.5ml 30 ampoules	box	1	0	0	1	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	360.00	360.00
215		Ipratropium 500mcg +Salbutamol 2.5mg x2.5ml; 5 pc/pack	pack	2	0	0	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	150.00	300.00
216		Tobramycin Dexamethasone ophthalmic solution 3mg/1ml 5ml	box	4	0	0	4	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	250.00	1000.00
217		Mupirocin Ointment 20mg/g 2%, 5 g	tube	2	0	0	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	200.00	400.00
218		Hypromellose Ophthalmic solution 0.3% w/v eye drops 10ml	bot	2	0	0	2	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	250.00	500.00
219		Ammonium Carbonate+ Strong Ammonia Water (Aromatic Spirit of Ammonia) 3.4 g/ 3.6ml solution for inhalation	bot	2	0	0	2	60.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	30.00	60.00
220		Mefenamic Acid Capsule 500 mg, 100's	box	2	0	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	300.00	600.00
221		Betahistine 16mg 100's	box	1	0	0	1	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	800.00	800.00
222		Oral Rehydration Salt (NaCl+Na citrate+glucose), natural/apple/banana flavor	sachet	25	0	0	25	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	8.00	200.00
223		Paracetamol 500mg tablet 100's	box	5	0	0	5	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
224		Carbocisteine 500 mg capsule, 100's	box	4	0	0	4	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	250.00	1000.00
225		Lagundi 600mg tablet 100s	box	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	500.00	2000.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
226		Cefalexin 500 mg capsule, 100's	box	2	0	0	2	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	550.00	1100.00
227		Ciprofloxacin 500 mg, 100's	box	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	500.00	1000.00
228		Clonidine 75mcg tablet 100's	box	1	0	0	1	1,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,700.00	1700.00
229		Hyoscine N-butylbromide 10mg tablet, 100's	box	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	500.00	1000.00
230		Aluminum Hydroxide Magnesium Hydroxide Simeticone tablet, 100s	box	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	600.00	1200.00
231		Phenylpropanolamine Hydrochloride Chlorphenamine Maleate Paracetamol tablet, 100s	box	2	0	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	350.00	700.00
232		Zinc Oxide+Calamine Ointment 3.5g 20's	box	1	0	0	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	700.00	700.00
233		Ferrous sulfate 500mg capsule 100s	box	1	0	0	1	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	400.00	400.00
234		Methyl Salicylate Menthol Tocopherol Acetate pain relief patch by 10s	box	10	0	0	10	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	60.00	600.00
235		Elastic Bandages, 4" x 10 yards	piece	2	0	0	2	130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	65.00	130.00
236		Elastic Bandages, 2" x 5 yards	piece	4	0	0	4	140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	35.00	140.00
237		gloves latex, disposable, powdered, small mc-bride 100s	box	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	300.00	300.00
238		Glucometer test strip One Touch Select 25s	pack	1	0	0	1	675.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	675.00	675.00
239		Hot water bag, rubber, 1 liter	piece	1	0	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	150.00	150.00
240		Surgical face mask with ear loop, 3 ply, meltblown filter 50's, FDA Approved brand	box	20	0	0	20	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	80.00	1600.00
241		sterile gauze pad 4"x 4"	piece	10	0	0	10	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	15.00	150.00
242		syringe w/ needle 3cc, sterile	piece	13	0	0	13	65.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	5.00	65.00
243		syringe w/ needle 1cc, sterile 100s	box	1	0	0	1	230.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	230.00	230.00
244		Alcohol, 70-85 % ethyl alcohol, with moisturizer 4-5 liters	gal	20	0	0	20	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	500.00	10000.00
245		Alcohol Spray 500ml Ethyl alcohol 70% with moisturizer	bot	4	0	0	4	440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	110.00	440.00
246		Disinfectant spray 350-400g with scent	can	10	0	0	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	350.00	3500.00
247		bathroom type weighing scale, digital ; battery operated with extra battery as inclusion	pc	1	0	0	1	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	400.00	400.00
248		Pulse oximeter, digital; battery operated	pc	2	0	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	350.00	700.00
249		BP App set aneroid type w/ deluxe stethoscope	set	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,500.00	2500.00
250		103 Ecotank Black Ink Bottle, for Epson L5190, C13T00S14A, Black, 65ML	bottle	0	0	10	10	3,000.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	15.00	300.00	4500.00
251		103 Ecotank Cyan Ink Bottle, for Epson L5190, C13T00S24A, Cyan, 65ML	bottle	0	0	5	5	1,500.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	10.00	300.00	3000.00
252		103 Ecotank Magenta Ink Bottle, for Epson L5190, C13T00S34A, Magenta, 65ML	bottle	0	0	5	5	1,500.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	10.00	300.00	3000.00
253		103 Ecotank Yellow Ink Bottle, for Epson L5190, C13T00S44A, Yellow, 65ML	bottle	0	0	5	5	1,500.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	10.00	300.00	3000.00
254		FASTENER, PLASTIC, 50 sets per box	box	0	0	5	5	175.00	5	0	0	5	175.00	5	0	0	5	175.00	5	0	0	5	175.00	20.00	35.00	700.00
255		CLOTH TAPE, 2 inches, Blue	roll	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	180.00	0	0	0	0	0.00	1.00	180.00	180.00
256		CLOTH TAPE, 1 inch, Blue	roll	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	36.00	0	0	0	0	0.00	1.00	36.00	36.00
257		DOUBLE SIDED TAPE, white, 12mm x 10 m	roll	0	0	5	5	100.00	0	0	0	0	0.00	5	0	0	5	100.00	5	0	0	5	100.00	15.00	20.00	300.00
258		DOUBLE SIDED TAPE, white, 18mm x 10 m	roll	0	0	3	3	81.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	27.00	81.00
259		MARKER PERMANENT, broad type, high quality, black	piece	0	0	36	36	1,296.00	24	0	0	24	864.00	36	0	0	36	1,296.00	0	0	0	0	0.00	96.00	36.00	3456.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
260		MARKER PERMANENT, broad type, high quality, blue	piece	0	0	12	12	432.00	12	0	0	12	432.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	36.00	864.00
261		BALLPEN, 0.5 fine, black, retractable with rubber guard	piece	0	0	50	50	500.00	0	0	0	0	0.00	50	0	0	50	500.00	50	0	0	50	500.00	150.00	10.00	1500.00
262		BALLPEN, 0.5 fine, blue, retractable with rubber guard	piece	0	0	50	50	500.00	0	0	0	0	0.00	50	0	0	50	500.00	50	0	0	50	500.00	150.00	10.00	1500.00
263		SIGN PEN, liquid/gel ink, 0.5mm, black, eco-friendly	piece	0	0	50	50	4,500.00	0	0	0	0	0.00	20	0	0	20	1,800.00	30	0	0	30	2,700.00	100.00	90.00	9000.00
264		SIGN PEN, liquid/gel ink, 0.5mm, blue, eco-friendly	piece	0	0	50	50	4,500.00	0	0	0	0	0.00	20	0	0	20	1,800.00	30	0	0	30	2,700.00	100.00	90.00	9000.00
265		PHOTO PAPER, 230gsm min., high glossy, 20 sheets/pack, A4 size	pack	0	0	20	20	1,200.00	10	0	0	10	600.00	20	0	0	20	1,200.00	10	0	0	10	600.00	60.00	60.00	3600.00
266		PAPER SPECIALTY BOARD, A4 size, 200 gsm min, 10s	pack	0	0	10	10	300.00	0	0	0	0	0.00	10	0	0	10	300.00	0	0	0	0	0.00	20.00	30.00	600.00
267		Page Marker, Fluorescent Colors, size: 1/2 x 2 in min., paper type	pack	0	0	15	15	4,200.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	2,800.00	25.00	280.00	7000.00
268		Post-it Flag, 25 x 43mm, with Sign Here	pack	0	0	10	10	1,650.00	0	0	0	0	0.00	10	0	0	10	1,650.00	10	0	0	10	1,650.00	30.00	165.00	4950.00
269		PRINTABLE STICKER PAPER, glossy, A4, 80 gsm, 10s/pack	pack	0	0	10	10	480.00	0	0	0	0	0.00	10	0	0	10	480.00	0	0	0	0	0.00	20.00	48.00	960.00
270		Self-adhesive page marker, translucent, neon colors, index tab	pack	0	0	10	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40.00	40.00	1600.00
271		Canon Refill Ink, G4010, Black	bottle	0	0	10	10	5,000.00	0	0	0	0	0.00	10	0	0	10	5,000.00	0	0	0	0	0.00	20.00	500.00	10000.00
272		Canon Refill Ink, G4010, Cyan	bottle	0	0	5	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10.00	500.00	5000.00
273		Canon Refill Ink, G4010, Magenta	bottle	0	0	5	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10.00	500.00	5000.00
274		Canon Refill Ink, G4010, Yellow	bottle	0	0	5	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10.00	500.00	5000.00
275		TAPE, double-sided, with foam, 2 inches, green	roll	0	0	5	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	200.00	1000.00
276		Refill ink for Brother DCP-T710W, BT-D60BK, Black	bottle	0	0	10	10	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	2,250.00	15.00	450.00	6750.00
277		Refill ink for Brother DCP-T710W, BT-5000C, Cyan	bottle	0	0	5	5	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,350.00	8.00	450.00	3600.00
278		Refill ink for Brother DCP-T710W, BT-5000M, Magenta	bottle	0	0	5	5	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,350.00	8.00	450.00	3600.00
279		Refill ink for Brother DCP-T710W, BT-5000Y, Yellow	bottle	0	0	5	5	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,350.00	8.00	450.00	3600.00
280		PAGE MARKER, flourescent sticky note, colored index tab	pack	0	0	10	10	500.00	0	0	0	0	0.00	0	0	10	10	500.00	0	0	0	0	0.00	20.00	50.00	1000.00
281		NPG-67 Toner, Black (K)	cart	0	0	2	2	25,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	12900.00	25800.00
282		Digital Duplicator / Risograph (RISO) INK SF TYPE, Black	cart	0	0	4	4	6,760.00	0	0	0	0	0.00	0	0	4	4	6,760.00	0	0	0	0	0.00	8.00	1690.00	13520.00
283		103 ECOTANK BLACK INK BOTTLE, for Epson Printer L5190, C13T00S14A, Black, 65 ML	bottle	0	0	5	5	1,600.00	0	0	0	0	0.00	0	0	5	5	1,600.00	0	0	0	0	0.00	10.00	320.00	3200.00
284		103 ECOTANK CYAN INK BOTTLE, for Epson Printer L5190, C13T00S24A, Cyan, 65 ML	bottle	0	0	5	5	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	320.00	1600.00
285		103 ECOTANK MAGENTA INK BOTTLE, for Epson Printer L5190, C13T00S34A, Magenta, 65 ML	bottle	0	0	5	5	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	320.00	1600.00
286		103 ECOTANK YELLOW INK BOTTLE, for Epson Printer L5190, C13T00S44A, Yellow, 65 ML	bottle	0	0	5	5	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	320.00	1600.00
287		RISO MASTER SF TYPE, 250 cuts - 10k - 15k copies	cart	0	0	2	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4000.00	8000.00
288		CABLE TIE, nylon, 200mm x 4.8mm, self-locking, black, 100pcs/pack	pack	0	0	2	2	540.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	270.00	540.00
289		Office Table	unit	3	0	0	3	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	13000.00	39000.00
290		BALLPEN, 0.5-0.7mm, fine, black	piece	0	0	0	0	0.00	169	0	0	169	1,014.00	169	0	0	169	1,014.00	0	0	0	0	0.00	338.00	6.00	2028.00
291		BALLPEN, 0.5-0.7mm, fine, blue	piece	0	0	0	0	0.00	60	0	0	60	360.00	60	0	0	60	360.00	0	0	0	0	0.00	120.00	6.00	720.00
292		Binder Clip, 1" * (1dozen/box)	box	0	0	0	0	0.00	40	0	0	40	1,400.00	40	0	0	40	1,400.00	0	0	0	0	0.00	80.00	35.00	2800.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
293		Binder Clip, 2" (1dozen/box)	box	0	0	0	0	0.00	40	0	0	40	1,600.00	40	0	0	40	1,600.00	0	0	0	0	0.00	80.00	40.00	3200.00
294		SURGICAL MASK, 3-ply	piece	300	0	0	300	4,212.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300.00	14.04	4212.00
295		Ink Cart, Epson 003 Black (65ml)	bot	20	0	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	300.00	6000.00
296		Ink Cart, Epson 003 Cyan (65ml)	bot	20	0	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	300.00	6000.00
297		Ink Cart, Epson 003 Magenta (65ml)	bot	20	0	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	300.00	6000.00
298		Ink Cart, Epson 003 Yellow (65ml)	bot	20	0	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	300.00	6000.00
299		Ballpen, Gel ink ballpoint .05 (Blue)	pcs	50	0	0	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	20.00	1000.00
300		Ballpen, Gel ink ballpoint .05 (Black)	pcs	50	0	0	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	20.00	1000.00
301		Ink, Cart, Brother BT5000, Black	cart	0	0	10	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
302		Ink, Cart, Brother BT5000, Cyan	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
303		Ink, Cart, Brother BT5000, Magenta	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
304		Ink, Cart, Brother BT5000, Yellow	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
305		Ink, Cart, Epson 001, black	cart	0	0	10	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
306		Ink, Cart, Epson 001, cyan	cart	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
307		Ink, Cart, Epson 001, magenta	cart	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
308		Ink, Cart, Epson 001, yellow	cart	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
309		Ink, Cart, Epson 003, black	cart	0	0	10	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
310		Ink, Cart, Canon 790, Cyan	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
311		Ink, Cart, Canon 790, Magenta	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
312		Ink, Cart, Canon 790, Yellow	cart	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	500.00	1500.00
313		SPINNER/DRYER, heavy duty 11kgs.	unit	0	0	2	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	10000.00	20000.00
314		WHOLE BODY MIRROR, wooden frame	pc	0	2	0	2	5,000.00	0	2	0	2	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	1000.00	5000.00
315		SWIVEL CHAIR, heavy duty	pc	0	0	5	5	12,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2500.00	12500.00
316		FORK	doz	0	0	5	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	0	0.00	10.00	120.00	12000.00
317		SPOON	doz	0	0	5	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5	0	0	0.00	10.00	120.00	12000.00
318		SERVING TRAY, aluminum	set	0	2	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	0	3,000.00	4.00	1500.00	6000.00
319		FRYING PAN WITH COVER, medium, no grease	pc	0	0	1	1	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	800.00	1.00	800.00	800.00
320		HEATER AND STERILIZER, for spoon and fork, silver caddy-four holes	pc	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00
321		CORRIDOR BENCH, wooden, junior size	pc	0	0	2	2	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3500.00	7000.00
322		FOLDABLE TABLE, light , 4 feet	pc	0	0	2	2	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2000.00	4000.00
323		WALL CLOCK, heavy duty	pc	0	2	2	4	1,200.00	0	0	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	300.00	1800.00
324		BIG BOWL, ceramic	pc	0	0	5	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	5	1,000.00	10.00	200.00	2000.00
325		INDUSTRIAL FAN, heavy duty, 20 inches	pc	0	0	2	2	10,000.00	2	0	0	0	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5000.00	20000.00
326		PLATE, melamine	doz	0	0	1	1	500.00	1	0	0	0	500.00	0	0	0	0	0.00	0	0	1	0	0.00	3.00	500.00	15000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
327		DRINKING GLASS	doz	0	0	2	2	700.00	2	0	0	0	700.00	2	0	0	0	700.00	2	0	0	0	700.00	8.00	350.00	28000.00
328		GLASS PITCHER, 2 liters	pc	0	0	1	1	200.00	1	0	0	0	200.00	1	0	0	0	200.00	0	0	0	0	200.00	8.00	200.00	8000.00
329		VACUUM CLEANER, wet and dry for office cleaning, heavy duty	pc	0	0	1	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2500.00	2500.00
330		VACUUM CLEANER, for vehicle	pc	0	0	1	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	700.00	700.00
331		LAMINATING MACHINE, heavy duty	pc	0	0	1	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2500.00	2500.00
332		ORBIT FAN, heavy duty	pc	0	0	6	6	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	1500.00	9000.00
333		filing box, steel	pc	0	0	12	12	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	500.00	6000.00
334		Cabinet, filing, steel with 3 drawers	pc	0	0	0	0	0.00	2	0	0	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4000.00	8000.00
335		Cork Board, 1/2 size	pc	0	0	4	4	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	1000.00	4000.00
336		Microphone	pc	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	500.00	2000.00
337		Multi Function Printer with scanner	pc	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	1	1	10,000.00	0	0	0	0	0.00	2.00	100000.00	20000.00
338		Overhead projector with screen , heavy duty, 7 ft by 6 ft	pc	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	20000.00	20000.00
339		Benitian blind, 5.10x5.10	pc	0	0	3	3	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	5000.00	15000.00
340		benitian blind, 10 feet x5.10x5.10	pc	0	0	1	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	70000.00	70000.00
341		Benitian blind, 6.10x5.10	pc	0	0	2	2	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6000.00	12000.00
342		benitian blind, 11x5.10	pc	0	0	1	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8000.00	80000.00
343		benitian blind, 4.5 x5.10	pc	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	50000.00	50000.00
344		Video Conference Equipment	unit	0	0	1	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	50000.00	50000.00
345		Sala set, wooden with center table and side table	set	0	0	1	1	35,000.00	0	0	1	1	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	35000.00	70000.00
346		White board,3x4	pc	2	0	0	2	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2000.00	4000.00
347		White Board,4x5	pc	2	0	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1500.00	3000.00
348		Speakers	unit	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00
349		Amplifier	unit	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00
350		Equalizer	unit	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5000.00	5000.00
351		masks,disposable, 3ply	pack	4	4	4	12	1,800.00	4	4	4	12	1,800.00	4	4	4	12	1,800.00	4	4	4	12	1,800.00	48.00	150.00	7200.00
352		Walkie talkie, imterphone	pc	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2000.00	8000.00
353		spray paint, pure acrylic, fast drying,black	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
354		spray paint, pure acrylic, fast drying,silver	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
355		spray paint, pure acrylic, fast drying,red	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
356		spray paint, pure acrylic, fast drying,blue	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
357		spray paint, pure acrylic, fast drying, green	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
358		spray paint, pure acrylic, fast drying, yellow	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
359		spray paint, pure acrylic, fast drying, white	can	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24.00	200.00	4800.00
360		logbook/notebook, 50 leaves, regular size	pc	100	20	20	140	4,900.00	20	20	20	60	21,000.00	20	20	20	60	21,000.00	20	20	20	60	21,000.00	320.00	35.00	11200.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
361		brush , brush with handle, long	pc	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	120.00	150.00	18000.00
362		Bleach, all purpose, 1 liter	can	10	10	10	30	2,400.00	10	10	10	30	2,400.00	10	10	10	30	2,400.00	10	10	10	30	2,400.00	120.00	80.00	9600.00
363		Insect Killer, waterbased,	can	10	10	10	30	3,600.00	10	10	10	30	3,600.00	10	10	10	30	3,600.00	10	10	10	30	3,600.00	120.00	120.00	14400.00
364		Extinguisher, fire, 10lbs, ABC dry Chemical	pc	5	0	0	5	15,000.00	0	0	0	0	0.00	5	0	0	5	15,000.00	0	0	0	0	0.00	6.00	5000.00	6000.00
365		Extinguisher, fire, poratble	pc	2	0	0	2	1,500.00	0	0	0	0	0.00	2	2	2	2	1,500.00	0	0	0	0	0.00	4.00	750.00	3000.00
366		RICE COOKER, 5 cups, heavy duty	pc	1	0	0	0	1,500.00	0	0	0	0	0.00	0	0	0	0	1,500.00	0	0	0	0	0.00	1.00	1500.00	15000.00
367		Folder,expandable (green)	box	2	0	0	2	1,800.00	0	0	0	0	0.00	2	0	0	2	1,800.00	0	0	0	0	0.00	4.00	900.00	3600.00
368		Clearbook,refill (legal)	piece	600	0	0	600	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	600	0	0	600	6,000.00	1,200.00	10.00	12000.00
369		ballpoint pen,fine point black	piece	24	0	0	24	240.00	0	0	0	0	0.00	24	0	0	24	240.00	0	0	0	0	0.00	48.00	10.00	480.00
370		fastener ,venyl covered	box	2	0	0	2	240.00	0	0	0	0	0.00	2	0	0	2	240.00	0	0	0	0	0.00	4.00	120.00	480.00
371		stapler with staple remover,standard type	piece	15	0	0	15	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	200.00	3000.00
372		Paper clip,50mm ,gem type	box	12	0	0	12	300.00	0	0	0	0	0.00	12	0	0	12	300.00	0	0	0	0	0.00	24.00	25.00	600.00
373		construction paper,assorted colors	ream	2	0	0	2	700.00	0	0	0	0	0.00	2	0	0	2	700.00	0	0	0	0	0.00	4.00	350.00	1400.00
374		White board	piece	5	0	0	5	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	1000.00	5000.00
375		cork board	piece	3	0	0	3	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	1000.00	3000.00
376		INK CART, EPSON C13T00V100, Black	cart	15	0	0	15	4,500.00	0	0	0	0	0.00	15	0	0	15	4,500.00	0	0	0	0	0.00	30.00	300.00	9000.00
377		INK CART, EPSON C13T00V200, Cyan	cart	10	0	0	10	3,000.00	0	0	0	0	0.00	10	0	0	10	3,000.00	0	0	0	0	0.00	20.00	300.00	6000.00
378		INK CART, EPSON C13T00V100, Magenta	cart	10	0	0	10	3,000.00	0	0	0	0	0.00	10	0	0	10	3,000.00	0	0	0	0	0.00	20.00	300.00	6000.00
379		INK CART, EPSON C13T00V400, Yellow	cart	10	0	0	10	3,000.00	0	0	0	0	0.00	10	0	0	10	3,000.00	0	0	0	0	0.00	20.00	300.00	6000.00
380		INK CART,BROTHER genuine,TN660,Toner	cart	2	0	0	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4000.00	8000.00
381		Office Filing cabinet,4 drawers	unit	5	0	0	5	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	9000.00	45000.00
382		AUTOMATIC SWITCH, BIG	piece	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	300.00	300.00
383		CONVENIENT OUTLET, #2 GANG	piece	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	300.00	300.00
384		EXTENSION CORD, 5 METERS 4 JACKS, HIGH QUALITY	piece	4	0	0	4	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	600.00	2400.00
385		BALLPEN, FINE BLACK	piece	417	0	0	417	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	417.00	6.00	2502.00
386		BALLPEN, FINE BLUE	piece	267	0	0	267	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	267.00	6.00	1602.00
387		BALLPEN, FINE RED	piece	32	0	0	32	6.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32.00	6.00	192.00
388		SCISSORS, zigzag paper edge scissors or craft paper	piece	10	0	0	10	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	80.00	800.00
389		SCRAP NOTEBOOK	piece	10	0	0	10	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	800.00	8000.00
390		SCRAP ACCESSORIES, ASSORTED DESIGN IN TUBES	piece	100	0	0	100	75.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	75.00	7500.00
391		PHOTO PAPER, A4 210X297MM, GLOSSY TYPE, 20 SHEETS	piece	20	0	0	20	140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	140.00	2800.00
392		INK CANON GI 790, BLACK	CART	6	0	0	6	320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	320.00	1920.00
393		INK CANON GI 790, CYAN	CART	6	0	0	6	320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	320.00	1920.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
394		INK CANON GI 790, MAGENTA	CART	6	0	0	6	320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	320.00	1920.00
395		INK CANON GI 790, YELLOW	cart	6	0	0	6	320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	320.00	1920.00
396		INK, EPSON 003, BLACK	BOTTLE	13	0	0	13	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	350.00	4550.00
397		INK, EPSON 003, MAGENTA	BOTTLE	13	0	0	13	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	350.00	4550.00
398		INK, EPSON 003, CYAN	BOTTLE	13	0	0	13	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	350.00	4550.00
399		INK, EPSON 003, YELLOW	BOTTLE	13	0	0	13	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	350.00	4550.00
400		EPSON L405, CONTINUOUS INK ( BLACK) 40ML, (X4FL004087)	CART	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
401		EPSON L405, CONTINUOUS INK ( MAGENTA) 40ML, (X4FL004087)	CART	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
402		EPSON L405, CONTINUOUS INK ( YELLOW) 40ML, (X4FL004087)	CART	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
403		EPSON L405, CONTINUOUS INK ( CYAN) 40ML, (X4FL004087)	CART	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
404		GLUE GUN DIMENSIONS: 14X14X19CM	piece	5	0	0	5	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	100.00	500.00
405		GLUE STICK FOR GLUE GUN, SMALL, 1/4X5 INCHES, 5 PCS PER PACK	pack	10	0	0	10	20.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	20.00	200.00
406		MODELLING CLAY, 10 COLORS PER BOX	BOX	5	0	0	5	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	100.00	500.00
407		LIQUID GLUE 40-50ML	piece	10	0	0	10	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	50.00	500.00
408		WATER COLOR, 12 COLORS	piece	5	0	0	5	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	80.00	400.00
409		ERASER	piece	10	0	0	10	10.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	100.00	1000.00
410		WASHABLE POSTER PAINT 50-70ML	piece	12	0	0	12	70.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	70.00	840.00
411		COLORING BOOK, 10 PAGES SIZE 6X5.5 INCHES	piece	40	0	0	40	15.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	15.00	600.00
412		TONER CARTRIDGE, BROTHER TN-2380	piece	2	0	0	2	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3500.00	7000.00
413		WASTE TONER, FOR FUJI XEROX, DOcuCentre SC2020	piece	2	0	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2000.00	4000.00
414		INK, BROTHER BT5000C	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
415		INK, BROTHER BT5000M	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
416		INK, BROTHER BT6000BK	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
417		INK, EPSON LI670, BLACK	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
418		INK, EPSON LI670, MAGENTA	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
419		INK, EPSON LI670, CYAN	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
420		INK, EPSON LI670, YELLOW	BOTTLE	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	450.00	4500.00
421		SHARPENER, MECHANICAL	PIECE	2	0	0	2	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	250.00	500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
422		DOORMAT, CLOTH, COTTON	PIECE	80	0	0	80	85.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80.00	85.00	6800.00
423		DOORMAT, RUBBER WATER TRAPPING	piece	20	0	0	20	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	100.00	2000.00
424		FABRIC CONDITIONER, 10ML	SACHET	150	0	0	150	8.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150.00	8.00	1200.00
425		MUTI SURFACE CLEANER & DEODORIZER 400-600ML	piece	20	0	0	20	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	100.00	2000.00
426		BLEACH, MULTI-PURPOSE, ORIGINAL, 1000 LITERS	BOTTLE	30	0	0	30	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	200.00	6000.00
427		CHAMOISE CLOTH, 40X40CM,HIGH ABSORBENT	PACK	50	0	0	50	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	100.00	5000.00
428		PAINT BRUSH, NATURAL BLEND, 2.5 INCHES	piece	10	0	0	10	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	50.00	500.00
429		WORKING CONSTRUCTION GLOVES, HIGH QUALITY, COTTON	PAIRS	24	0	0	24	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	100.00	2400.00
430		DISWASHING SPONGE, HEAVY DUTY SCRUB, 100MMX75MMX30MM	piece	50	0	0	50	45.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	45.00	2250.00
431		CERTIFICATE HOLDER, A4	piece	15	0	0	35	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	50.00	750.00
432		CRAYONS, 16'S	BOX	10	0	0	10	20.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	20.00	200.00
433		FASTENER, PLASTIC, 50 SETS PER BOX	BOX	30	0	0	20	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	60.00	3000.00
434		DRAWING BOOK, DIMENSIONS:31X0.7X23	piece	8	0	0	8	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	80.00	640.00
435		WHITEBOARD, 2X3 FEET WITH FRAME	piece	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3000.00	3000.00
436		MEGA BOX, 9.5 LITERS, SIZE (CM)L33.0/W23.0/H16.0, WHITE	piece	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2500.00	2500.00
437		Ballpen, retractable, black	piece	50	0	0	50	1,350.00	0	0	0	0	0.00	50	0	0	50	1,350.00	0	0	0	0	0.00	100.00	27.00	2700.00
438		Ballpen, retractable, blue	piece	0	0	0	0	0.00	120	0	0	120	3,240.00	120	0	0	120	3,240.00	0	0	0	0	0.00	240.00	27.00	6480.00
439		Clearbook, legal size, 70 pockets,	pack	20	0	0	20	3,400.00	0	0	0	0	0.00	20	0	0	20	3,400.00	0	0	0	0	0.00	40.00	170.00	6800.00
440		Specialty Paper, legal, 10 sheets / pack, white	pack	20	0	0	20	980.00	0	0	0	0	0.00	20	0	0	20	980.00	0	0	0	0	0.00	40.00	49.00	1960.00
441		Specialty Paper, legal, 10 sheets / pack,assorted pastel color	pack	10	0	0	10	490.00	5	0	0	5	245.00	10	0	0	10	490.00	0	0	0	0	0.00	20.00	49.00	980.00
442		Sticker paper, legal size, 10 sheets / pack	pack	20	0	0	20	980.00	0	0	0	0	0.00	20	0	0	20	980.00	0	0	0	0	0.00	20.00	49.00	980.00
443		Computer ink, Epson L3110, COO3	bottle	4	0	0	4	2,420.00	0	0	0	0	0.00	4	0	0	4	2,420.00	0	0	0	0	0.00	8.00	605.00	4840.00
444		Computer ink, Epson L3110, M003	bottle	4	0	0	4	2,420.00	0	0	0	0	0.00	4	0	0	4	2,420.00	0	0	0	0	0.00	8.00	605.00	4840.00
445		Computer ink, Epson L3110, Y003	bottle	4	0	0	4	2,420.00	0	0	0	0	0.00	4	0	0	4	2,420.00	0	0	0	0	0.00	8.00	605.00	4840.00
446		Computer ink, Epson L6170, BK001	bottle	6	0	0	6	4,620.00	0	0	0	0	0.00	6	0	0	6	4,620.00	0	0	0	0	0.00	12.00	770.00	9240.00
447		Computer ink, Epson L6170, C001	bottle	12	0	0	12	7,260.00	0	0	0	0	0.00	6	0	0	6	3,630.00	0	0	0	0	0.00	18.00	605.00	10890.00
448		Computer ink, Epson L6170, M001	bottle	12	0	0	12	7,260.00	0	0	0	0	0.00	12	0	0	12	7,260.00	0	0	0	0	0.00	24.00	605.00	14520.00
449		Computer ink, Epson L6170, Y001	bottle	12	0	0	12	7,260.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	605.00	7260.00
450		Computer ink, F6V26A, HP 680, colored	bottle	12	0	0	12	9,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	825.00	9900.00
451		Computer ink, F6V26A, HP 680, black	bottle	16	0	0	16	9,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	605.00	9680.00
452		TONER, Brother TN-2380	cart	2	0	0	2	8,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4,400.00	8800.00

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453		Canon GI 790 BK	bottle	12	0	0	12	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	375.00	4500.00
454		Canon GI 790 M	bottle	12	0	0	12	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	375.00	4500.00
455		Canon GI 790 Y	bottle	12	0	0	12	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	375.00	4500.00
456		Canon GI 790 C	bottle	6	0	0	6	2,250.00	0	0	0	0	0.00	6	0	0	6	2,250.00	0	0	0	0	0.00	12.00	375.00	4500.00
457		TONER CARTRIDGE, Fuji xerox SC2020 black	cart	4	0	0	4	18,000.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	5.00	4500.00	22500.00
458		TONER CARTRIDGE, Fuji xerox SC2020 magenta	cart	2	0	0	2	9,000.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	3.00	4500.00	13500.00
459		TONER CARTRIDGE, Fuji xerox SC2020 yellow	cart	2	0	0	2	9,000.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	3.00	4500.00	13500.00
460		TONER CARTRIDGE, Fuji xerox SC2020 cyan	cart	2	0	0	2	9,000.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	3.00	4500.00	13500.00
461		INK, Brother, BTD60BK 6500, black	bottle	6	0	0	6	2,400.00	0	0	0	0	0.00	6	0	0	6	2,400.00	0	0	0	0	0.00	12.00	400.00	4800.00
462		INK, Brother, BT5000C 5000, cyan	bottle	4	0	0	4	1,600.00	0	0	0	0	0.00	4	0	0	4	1,600.00	0	0	0	0	0.00	8.00	400.00	3200.00
463		INK, Brother, BT5000M 5000, magenta	bottle	4	0	0	4	1,600.00	0	0	0	0	0.00	4	0	0	4	1,600.00	0	0	0	0	0.00	8.00	400.00	3200.00
464		INK, Brother, BT5000Y 5000, yellow	bottle	4	0	0	4	1,600.00	0	0	0	0	0.00	4	0	0	4	1,600.00	0	0	0	0	0.00	8.00	400.00	3200.00
465		Trashcan with cover	piece	10	0	0	10	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	1000.00	10000.00
466		BALLPEN, 0.5-0.7mm, fine, black, retractable	piece	30	0	0	30	810.00	0	0	0	0	0.00	30	0	0	30	810.00	0	0	0	0	0.00	60	27.00	1620.00
467		BALLPEN, 0.5-0.7mm, fine, blue, retractable	piece	20	0	0	20	540.00	0	0	0	0	0.00	20	0	0	20	540.00	0	0	0	0	0.00	40	27.00	1080.00
468		BOX FILE STORAGE, 15 1/2" X 11 1/2" X 11"	piece	5	0	0	5	1,850.00	0	0	0	0	0.00	5	0	0	5	1,850.00	0	0	0	0	0.00	10	370.00	3700.00
469		FOLDER, Pressboard, legal size, white, thick, 100 pieces per box	piece	300	0	0	300	3,000.00	0	0	0	0	0.00	300	0	0	300	3,000.00	0	0	0	0	0.00	600	10.00	6000.00
470		FOLDER, Tagboard, legal size, documents	piece	100	0	0	100	700.00	0	0	0	0	0.00	100	0	0	100	700.00	0	0	0	0	0.00	200	7.00	1400.00
471		PAPER, sticker, size: A4, 10pcs/pack	pack	10	0	0	10	500.00	0	0	0	0	0.00	10	0	0	10	500.00	0	0	0	0	0.00	20	50.00	1000.00
472		PAPER, photo A4 size, 200gsm, 20 sheets/pack	pack	5	0	0	5	325.00	0	0	0	0	0.00	5	0	0	5	325.00	0	0	0	0	0.00	10	65.00	650.00
473		TAPE, double sided, 1", thick	roll	5	0	0	5	150.00	0	0	0	0	0.00	5	0	0	5	150.00	0	0	0	0	0.00	10	30.00	300.00
474		TAPE, double sided, with foam, 24mm, 10 yards, green	roll	10	0	0	10	800.00	0	0	0	0	0.00	5	0	0	5	400.00	0	0	0	0	0.00	15	80.00	1200.00
475		RECORD BOOK, mini, 500 pages, 5.5 inches x 8.5 inches	piece	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	1,500.00	0	0	0	0	0.00	15	100.00	1500.00
476		SELF ADHESIVE STICKY NOTE, "please sign here" arrow, 5 colors (neon color, 20 sheets/color)	pack	25	0	0	25	875.00	0	0	0	0	0.00	10	0	0	10	350.00	0	0	0	0	0.00	35	35.00	1225.00
477		INK, EPSON 003, Black	bot	15	0	0	15	4,800.00	0	0	0	0	0.00	10	0	0	10	3,200.00	0	0	0	0	0.00	25	320.00	8000.00
478		INK, EPSON 003, Cyan	bot	15	0	0	15	4,800.00	0	0	0	0	0.00	10	0	0	10	3,200.00	0	0	0	0	0.00	25	320.00	8000.00
479		INK, EPSON 003, Magenta	bot	15	0	0	15	4,800.00	0	0	0	0	0.00	10	0	0	10	3,200.00	0	0	0	0	0.00	25	320.00	8000.00
480		INK, EPSON 003, Yellow	bot	15	0	0	15	4,800.00	0	0	0	0	0.00	10	0	0	10	3,200.00	0	0	0	0	0.00	25	320.00	8000.00
481		INK CANON GI 790, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,140.00	0	0	0	0	0.00	3	380.00	1140.00
482		INK CANON GI 790, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,140.00	0	0	0	0	0.00	3	380.00	1140.00
483		INK CANON GI 790, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,140.00	0	0	0	0	0.00	3	380.00	1140.00
484		INK CANON GI 790, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	1,140.00	0	0	0	0	0.00	3	380.00	1140.00
485		INK, BROTHER BTD60, black	bot	10	0	0	10	5,000.00	0	0	0	0	0.00	10	0	0	10	5,000.00	0	0	0	0	0.00	20	500.00	10000.00
486		INK, BROTHER BT 5000, cyan	bot	5	0	0	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10	500.00	5000.00



Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
487		INK, BROTHER BT5000, magenta	bot	5	0	0	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10	500.00	5000.00
488		INK, BROTHER BT5000, yellow	bot	5	0	0	5	2,500.00	0	0	0	0	0.00	5	0	0	5	2,500.00	0	0	0	0	0.00	10	500.00	5000.00
489		TONER CARTRIDGE, Brother, genuine, TN660/2380	cart	1	0	0	1	3,920.00	0	0	0	0	0.00	1	0	0	1	3,920.00	0	0	0	0	0.00	2	3,920.00	7840.00
490		Paper Sticker, high gloss, 10 sheets/pack	pack	10	10	10	30	1,800.00	10	10	10	30	1,800.00	10	10	10	30	1,800.00	10	10	10	30	1,800.00	120.00	60.00	7200.00
491		Tape, Double Sided, with foam, 24 mm, 10 yards, green	roll	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	24.00	150.00	3600.00
492		Overhead Projection Marker, blue	pcs	6	6	6	18	1,440.00	6	6	6	18	1,440.00	6	6	6	18	1,440.00	6	6	6	18	1,440.00	72.00	80.00	5760.00
493		Marker, Permanent, Chisel type, black	pcs	24	24	24	72	3,600.00	24	24	24	72	3,600.00	24	24	24	72	3,600.00	24	24	24	72	3,600.00	288.00	50.00	14400.00
494		Marker, Permanent, Chisel type, blue	pcs	24	24	24	72	3,600.00	24	24	24	72	3,600.00	24	24	24	72	3,600.00	24	24	24	72	3,600.00	288.00	50.00	14400.00
495		Duct Tape, 2 inches, black	roll	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	24.00	350.00	8400.00
496		Certificate Holder, A4 size	pcs	100	100	100	300	15,000.00	100	100	100	300	15,000.00	100	100	100	300	15,000.00	100	100	100	300	15,000.00	1,200.00	50.00	60000.00
497		Ballpen, 0.5-0.7mm, fine, black	pcs	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	1,200.00	12.00	14400.00
498		Ballpen, 0.5-0.7mm, fine, blue	pcs	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	100	100	100	300	3,600.00	1,200.00	12.00	14400.00
499		Parchment Paper, A4 size, 100/pack	pack	10	10	10	30	12,000.00	10	10	10	30	12,000.00	10	10	10	30	12,000.00	10	10	10	30	12,000.00	120.00	400.00	48000.00
500		Folder, Pressboard, Legal Size, green, 100s/box	box	20	20	20	60	90,000.00	20	20	20	60	90,000.00	20	20	20	60	90,000.00	20	20	20	60	90,000.00	240.00	1500.00	360000.00
501		Folder, Tagboard, Legal Size, (Color Brown outside, Color White inside), 100s/pack	pack	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	5	5	5	15	15,000.00	60.00	1000.00	60000.00
502		Battery , dry cell, 27 A	pc	2	2	2	6	510.00	2	2	2	6	510.00	2	2	2	6	510.00	2	2	2	6	510.00	24.00	85.00	2040.00
503		Konika Minolta BH 283 Toner TN217, black	pc	3	3	3	9	39,312.00	3	3	3	9	39,312.00	3	3	3	9	39,312.00	3	3	3	9	39,312.00	36.00	4368.00	157248.00
504		Riso Ink CZ Type black (Riso CZ180)	pc	3	3	3	9	11,988.00	3	3	3	9	11,988.00	3	3	3	9	11,988.00	3	3	3	9	11,988.00	36.00	1332.00	47952.00
505		Riso Master CZ Type 13	pc	3	3	3	9	24,957.00	3	3	3	9	24,957.00	3	3	3	9	24,957.00	3	3	3	9	24,957.00	36.00	2773.00	99828.00
506		Ink Bottle, Epson Genuine 003 black, 65 ml	bottle	100	100	100	300	96,000.00	100	100	100	300	96,000.00	100	100	100	300	96,000.00	100	100	100	300	96,000.00	1,200.00	320.00	384000.00
507		Ink Bottle, Epson Genuine 003 cyan, 65 ml	bottle	50	50	50	150	48,000.00	50	50	50	150	48,000.00	50	50	50	150	48,000.00	50	50	50	150	48,000.00	600.00	320.00	192000.00
508		Ink Bottle, Epson Genuine 003 magenta, 65 ml	bottle	50	50	50	150	48,000.00	50	50	50	150	48,000.00	50	50	50	150	48,000.00	50	50	50	150	48,000.00	600.00	320.00	192000.00
509		Ink Bottle, Epson Genuine 003 yellow, 65 ml	bottle	60	60	60	180	57,600.00	60	60	60	180	57,600.00	60	60	60	180	57,600.00	60	60	60	180	57,600.00	720.00	320.00	230400.00
510		Canon GI-790, BK	bottle	2	2	2	6	2,250.00	2	2	2	6	2,250.00	2	2	2	6	2,250.00	2	2	2	6	2,250.00	24.00	375.00	9000.00
511		Canon GI-790, cyan	bottle	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	12.00	375.00	4500.00
512		Canon GI-790, magenta	bottle	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	12.00	375.00	4500.00
513		Canon GI-790, yellow	bottle	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	1	1	1	3	1,125.00	12.00	375.00	4500.00
514		Pen, Ballpoint, 0.5 mm, color: Bllue	box	5	0	0	5	325.00	0	0	0	0	0.00	5	0	0	5	325.00	0	0	0	0	0.00	10.00	65.00	650.00
515		Pen, Ballpoint, 0.5 mm, color: Black	box	5	0	0	5	325.00	0	0	0	0	0.00	5	0	0	5	325.00	0	0	0	0	0.00	10.00	65.00	650.00
516		SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip, quick dry, eco friendly	box	5	0	0	5	425.00	0	0	0	0	0.00	5	0	0	5	425.00	0	0	0	0	0.00	10.00	85.00	850.00
517		SIGN PEN, BBlue, liquid/gel ink, 0.5mm needle tip, quick dry, eco friendly	box	5	0	0	5	425.00	0	0	0	0	0.00	5	0	0	5	425.00	0	0	0	0	0.00	10.00	85.00	850.00
518		Page marker,sign here, 25.4 mm X 43.2 mm (WXL)	pack	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	40.00	0.00	0.00
519		INK CANON GI 790, Black	bottle	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	20.00	600.00	12000.00
520		INK CANON GI 790, Cyan	bottle	0	0	0	0	0.00	0	0	0	0	0.00	40	0	0	40	24,000.00	30	0	0	30	18,000.00	70.00	600.00	42000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
521		INK CANON GI 790, Magenta	bottle	0	0	0	0	0.00	0	0	0	0	0.00	40	0	0	40	24,000.00	30	0	0	30	18,000.00	70.00	600.00	42000.00
522		INK CANON GI 790, Yellow	bottle	0	0	0	0	0.00	0	0	0	0	0.00	40	0	0	40	24,000.00	30	0	0	30	18,000.00	70.00	600.00	42000.00
523		Sharpener, Mechanical, for pencil, for any kind of pencil	unit	5	0	0	5	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
524		Ballpoint pen, fine point, black,.5 mm	piece	0	18	0	18	270.00	18	0	0	18	270.00	0	18	0	18	270.00	17	0	0	17	255.00	71.00	15.00	1065.00
525		Ballpoint pen, fine point, blue, .5mm	piece	0	16	0	16	240.00	16	0	0	16	240.00	0	15	0	15	225.00	15	0	0	15	225.00	62.00	15.00	930.00
526		PIXMA, CANON, 790 BK,135 ml	bottle	0	4	0	4	1,500.00	4	0	0	4	1,500.00	0	3	0	3	1,125.00	3	0	0	3	1,125.00	14.00	375.00	5250.00
527		PIXMA, CANON, 790 Y,70 ml	bottle	0	3	0	3	1,050.00	3	0	0	3	1,050.00	0	3	0	3	1,050.00	0	0	0	0	0.00	9.00	350.00	3150.00
528		PIXMA, CANON, 790 CY,70 ml	bottle	0	3	0	3	1,050.00	3	0	0	3	1,050.00	0	3	0	3	1,050.00	0	0	0	0	0.00	9.00	350.00	3150.00
529		PIXMA, CANON, 790 M,70 ml	bottle	0	3	0	3	1,050.00	3	0	0	3	1,050.00	0	3	0	3	1,050.00	0	0	0	0	0.00	9.00	350.00	3150.00
530		Double sided (Adhesive) Foam Tape, 24 mm	roll	0	3	0	3	240.00	3	0	0	3	240.00	0	2	0	2	160.00	2	0	0	2	160.00	10.00	80.00	800.00
531		Self Inking Stamp Refill Ink, Red, 28 ml	bottle	0	2	0	2	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	180.00	360.00
532		Self Inking Stamp Refill Ink, Black, 28 ml	bottle	0	2	0	2	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	180.00	360.00
533		A4 size Vellum Board (220gsm) 10 pcs per pack	pack	0	5	0	5	125.00	5	0	0	5	125.00	0	5	0	5	125.00	5	0	0	5	125.00	20.00	25.00	500.00
534		Legal Size Vellum Board (220gsm) 10 pcs per pack	pack	0	5	0	5	200.00	5	0	0	5	200.00	0	5	0	5	200.00	5	0	0	5	200.00	20.00	40.00	800.00
535		Glue Stick,BIG 8" 4s per pack	pack	0	3	0	3	105.00	4	0	0	4	140.00	0	4	0	4	140.00	4	0	0	4	140.00	15.00	35.00	525.00
536		Glue Stick, SMALL 8" 6s per pack	pack	0	3	0	3	75.00	4	0	0	4	100.00	0	4	0	4	100.00	4	0	0	4	100.00	15.00	25.00	375.00
537		1 meter ruler, metal	piece	0	2	0	2	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	180.00	360.00
538		Heavy Duty Powerful 12mm x 8mm Gun Tacker	piece	0	3	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	300.00	900.00
539		Gun Tacker Staple Wire 12mm x 8mm	box	0	5	0	5	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	60.00	300.00
540		Cut-size Plastic Cover CPC-35 CLEAR 13.5"X 5M	roll	0	5	0	5	225.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	45.00	225.00
541		Self inking stamp, Dater	piece	0	0	0	0	0.00	2	0	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	300.00	600.00
542		Sign Pen, Fine, .3mm Black	box	12	0	0	12	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	400.00	4800.00
543		Sign Pen, Fine, .3mm Blue	box	12	0	0	12	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	400.00	4800.00

<b>A. TOTAL</b>		<b>P</b>	<b>11,071,293.76</b>
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>		<b>P</b>	<b>1,107,129.38</b>
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>		<b>P</b>	<b>-</b>
<b>D. GRAND TOTAL (A + B+ C)</b>		<b>P</b>	<b>12,178,423.14</b>
<b>E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct			

Prepared by:

sgd.

HERMINIGILDA L. SONSON

AO V / Head, Procurement Section

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

sgd.

FLORDELIZA F. MANAOIS

Budget Officer

sgd.

MARIE ANGELA S. GOPALAN

Head of Office/Agency

Date Prepared: 20 August 2021