

REGIONAL PROPERTY DISPOSAL AND AWARDS COMMITTEE

09 July 2019

Invitation to a Sealed Public Bidding for the Sale of Various Unserviceable Properties

The Department of Social Welfare and Development Field Office I invites all interested parties to a sealed public bidding for the disposal through sale on an "as is, where is" basis of various unserviceable Property, Plant and Equipment (PPE), Semi-Expendable properties and waste materials consisting of the attached list.

Prospective bidders may inspect the subject scrap materials located at the DSWD Field Office 1 - PSMS Warehouse and Regional Rehabilitation Center for Youth (RRCY), Urayong, Bauang, La Union (Lot 1) and Haven for Children (HFC), Haven for Women (HFW), and Area-1 Vocational Rehabilitation Center (AVRC), Bonuan Binloc, Dagupan City, Pangasinan (Lot 2) during working days from 10 July 2019 – 18 July 2019, 8:00 AM to 5:00 PM.

Bid forms can be secured from the Regional Property and Awards Committee (RPDAC) Secretariat at the office of the Property and Supply Management Section (PSMS), DSWD Field Office 1, Quezon Ave., City of San Fernando, La Union and can also be inquired through telephone number (072) 687-8000 loc. 201.

Sealed bids shall be accompanied by a bidder's bond in the form of cash, cashier's check in an amount equivalent to at least ten percent (10 %) of the Total Bid Offer, and shall be submitted to the RPDAC Secretariat not later than 9:30 AM of 19 July 2019. Opening and deliberation of sealed bids will be at 10:00 AM of the same date, to be held at the DSWD Field Office 1, City of San Fernando, La Union.

The DSWD Field Office 1 hereby reserve the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.

Let copies of this Invitation to Bid be posted to three (3) conspicuous areas within the DSWD Field Office 1 premises and be advertised in its website for five (5) consecutive days to invite qualified bidders.


NORA D. DELA PAZ

OIC-ARD for Administration
RPDAC Chairperson

REGIONAL PROPERTY DISPOSAL AND AWARDS COMMITTEE (RPDAC)

09 July 2019

BID FORM

Gentlemen/Ladies:

Please quote for the sealed public bidding for the disposal thru sale by lot on an "as is, where is" basis of various Unserviceable Property, Plant and Equipment (PPE), Semi-Expendable properties and waste materials consisting of the following:

LOT NO.	ITEM DESCRIPTION	MINIMUM LOT BID PRICE	BID OFFER	REQUIRED BID BOND (10% of Bid Offer)
1	Please see attached complete list	186,382.90		
2		32,018.80		

Prospective bidders may inspect the subject unserviceable properties located at the following:

Lot 1 - DSWD FO1 Regional Warehouse and RRCY, Urayong, Bauang, La Union

Lot 2 - Haven for Children, Haven for Women, and AVRC-1, Bonuan Binloc, Dagupan City, Pangasinan

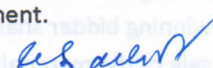
Bid forms can be secured from the Regional Property and Awards Committee (RPDAC) Secretariat at the office of the Property and Supply Management Section (PSMS), DSWD Field Office 1, Quezon Ave., San Fernando City, La Union and can also be inquired through telephone number (072) 687-8000 loc. 201.

In order to pre-qualify, prospective bidders must submit the following:

1. Copy of Identification Card (ID) of the Bidder and his/her representative;
2. Copy of Business/Mayor's permit (current)
3. Copy of Permit to Operate / Environmental Compliance Certificate/ Certificate of Non Coverage issued by DENR

Sealed bids shall be accompanied by a bidder's bond in the form of cash, cashier's check in an amount equivalent to at least ten percent (10 %) of the Total Bid Offer, and shall be submitted to the RPDAC Secretariat not later than 9:30 AM of 19 July 2019. Opening and deliberation of sealed bids will be at 10:00 AM of the same date, to be held at the DSWD Field Office 1, City of San Fernando, La Union.

The DSWD Field Office 1 hereby reserve the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.


NORA D. DELA PAZ

OIC-ARD for Administration
RPDAC Chairperson

Terms: Refer to Notice, if awarded

Bid Bond:

Amount: _____

Form of Bond _____

ID Card No: _____

(for verification/refund purposes)

Quoted by: _____

(Print name and sign)

Business Name: _____

Address: _____

Tel./Fax Number _____

IMPORTANT: Please read the Bidding Rules and Instructions to Bidders printed at the back of this form.

BIDDING RULES AND INSTRUCTIONS TO BIDDERS

1. The bidding/auction for the disposal of unserviceable articles shall proceed only if there are at least three (3) valid/complying bids.
 2. The Regional Property Disposal and Awards Committee (RPDAC), constituted by a quorum and presided over by its Chairperson, or Vice Chairperson, shall open all bids received within the deadline, at the date, time and place set in the Invitation. Bids that will be submitted beyond the deadline shall no longer be accepted.
 3. Representatives from the Commission on Audit (COA) and/or the Internal Audit Unit shall be invited to witness the opening of the Bids.
 4. A bidder may be allowed to withdraw his/her bid before the bid opening and this shall be returned to him/her unopened, no bidder shall be allowed to correct, modify or alter his/her bid.
 5. All bids to be submitted should be properly accomplished and sealed. Any bid falling under the following condition/situation shall be considered invalid:
 - a. Bid is unsealed;
 - b. It is unsigned by the bidder;
 - c. No bid bond/amount of bid is insufficient
- (Mahalagang kumpletuhin at pirmahan ang inyong bid form at ilakip ang kinakailangang bid bond)**
6. After all the bids have been opened and the tabulations completed, the Presiding Officer shall announce the name of the highest complying bidder and the amount of his/her bid. The Notice of Award shall be issued by the RPDAC to the winning bidder within three (3) working days from the bid opening.
 7. The bidder/s whose bid offer/s is/are considered the most advantageous to the government shall be awarded, provided the offer shall not be less than the minimum bid set by the RPDAC. In case of tie, the bidders involved shall immediately submit another sealed bid which shall, likewise, be opened until such tie is broken.
 8. The Bid Bond of the winning Bidder shall be considered as partial payment of the Final Bid Price. The difference between the Final Bid Price and the Bid Bond shall be paid in the form of cash to the DSWD Field Office I Cashier. Full payment shall be made within three (3) working days from the date of receipt of the Notice of Award. **(Ang bid bond ng magwawaging bidder ay magiging paunang bayad niya. Ang natitirang halaga ay dapat bayaran sa loob ng tatlong araw sa Cashier lamang ng DSWD Field Office I.)**
 9. In case the winning bidder refuses the award or defaults to pay the full amount of the sale within the prescribed period, the second and the third highest bidders, and so on, shall be informed and allowed, in that order, to raise his/her bid to an amount equivalent to that offered by the defaulting highest bidder, and shall accordingly be awarded and required to pay the full amount of the sale otherwise, it shall be awarded to the 2nd highest bidder, and so on, in accordance with his/her original bid offer.
 10. The Bid Bond of the losing/disqualified bidder shall be returned to them immediately after the announcement of the results.
 11. The defaulting highest bidder shall be disqualified from participating in future auctions without prejudice to the imposition of sanctions the RPDAC may recommend, including but not limited to the forfeiture of his/her bid bond in favour of the government.
 12. In addition to the amount of the sale, the winning bidder shall also pay any taxes, costs or charges of any kind or nature whatsoever levied in connection with the sale of the materials. All expenses incidental to the withdrawal of the articles shall also be borne by the awarded bidder. **(Ang anumang bayarin at gastusin kaugnay ng pagbebenta at paglilipat ng mga articles ay babalikatin ng magwawaging bidder.)**
(Maliban sa mga ito ay wala nang iba pang babayaran kaninuman ang magwawaging bidder)
 13. The winning bidder can only claim the articles after he/she has fully paid the total amount of the sale as evidenced by an Official Receipt issued by the DSWD Cashier. He/she shall only be able to withdraw the sold items upon presentation of a duly accomplished Tally Out Sheet/Gate Pass together with a copy of Official Receipt, in coordination with the PDAC and shall be made only during working hours and within the period fixed by the PDAC.

LIST OF UNSERVICEABLE EQUIPMENT/WASTE MATERIALS

LOT 1 - PSMS WAREHOUSE AND RRCY, URAYONG, BAUANG, LA UNION

ITEM NO.	ITEM DESCRIPTION	QUANTITY
1	LAPTOP/NOTEBOOK	107
2	NETBOOK	11
3	CPU	3
4	AIR CONDITIONER, FLOOR STANDING, 5 TONNER	1
5	AIR CONDITIONER, WINDOW TYPE	2
6	TYPEWRITER	4
7	PROJECTOR	6
8	LED TV	1
9	CAMERA	7
10	PRINTER, LASERJET	41
11	PRINTER, BOTTOMLESS	20
12	PRINTER, CARTRIDGE	13
13	PRINTER, DOT MATRIX	2
14	TABLET	1
15	CELLPHONE	1
16	WATER DISPENSER	3
17	PUBLIC ADDRESS SYSTEM	3
18	SWIVEL CHAIR	31
19	LONG CHAIR, 5 SITTERS	1
20	SOFA	1
21	DINING CHAIR	5
22	CABINET, MOBILE PEDESTAL	8
23	CABINET, FILING	4
24	VACUUM CLEANER	2
25	WEIGHING SCALE	1
26	MONITOR	31
27	AIR COOLING FAN	2
28	STAND FAN	6
29	DESK FAN	2
30	WALL FAN	2
31	POWER BANK	1
32	MULTI-TESTER	1
33	EXTERNAL HARD DRIVE	6
34	AVR	57
35	UPS	103
36	BROADBAND STICK	5
37	MOBILE ROUTER/POCKET WIFI	2
38	BROADBAND ROUTER	5
39	EMERGENCY LAMP/LIGHT	5
40	FLASHLIGHT	16
41	RADIO	1
42	IMPULSE SEALER	1
43	LAPEL	2
44	FAX MACHINE	2
45	TELEPHONE	3
46	INTERCOM	11

47	KNAPSACK SPRAYER	1
48	TARPAULIN STAND	5
49	BILL COUNTER	1
50	CALCULATOR	7
51	SHARPENER	4
52	STAPLER	9
53	PUNCHER	11
54	TAPE DISPENSER	3
55	STAMPING DATER	3
56	AIRPOT	2
57	UPS BATTERY	11
58	LAPTOP BATTERY	8
59	LAN CARD	12
60	ASSORTED POWER ADAPTER	8
61	VIDEO CARD	2
62	USB CARD	2
63	RAM	4
64	MOUSE	20
65	KEYBOARD	37
66	CD DRIVE	4
67	POWER SUPPLY	30
68	HARD DRIVE	18
69	BATTERY	8
70	OIL FILTER	17
71	TRANSMISSION OIL SEAL	1
72	EXPANSION VALVE	2
73	CABIN FILTER ORING GASKETS	1
74	DISCHARGE HOSE W/ FITTINGS AND CLIPPING FLUSHING OIL	1
75	AIRCON EVAPORATOR	1
76	OIL SEAL	1
77	REPAIR KIT	1
78	FOG LIGHT BULB	1
79	SHOCK ABSORBER	2
80	BEARING	1
81	FUEL FILTER	4
82	LED CLEARANCE LIGHT	6
83	TIRES	29
84	VALVE STEM	4
85	TIRE FLAP	1
86	CAPACITOR, FLOOR POLISHER	1
87	HORN	1
88	FRONT WHEEL HUB OIL SEAL	1
89	BRAKE CALIPER KIT	1
90	UPPER BALL JOINT	1
91	LOWER BALL JOINT	1
92	CALIPER PISTON	1
93	BRAKE SHOE	1
94	STARTER CONTACT	2
95	CARBON BRUSH	3
96	BULB	1
97	AIR FILTER	1
98	AXLE OIL SEAL, BIG	2

99	AXLE OIL SEAL, SMALL	2
100	RUBBER CUPS	12
101	COMPRESSOR LIPSEAL	1
102	COMPRESSOR ORING	1
103	REPAIR KIT BRAKE MASTER	1
104	PULLEY ASSEMBLY	1
105	IDLER PULLEY BEARING	1
106	AIR CLEANER	1
107	BRAKE SHOE	1
108	BRAKE PAD	2
109	CALIPER REPAIR KIT	1
110	BALL JOINT	5
111	CABINET, FABRICATED, 3 DIVIDERS, STEEL	15
112	PRESSURE TANK, SMALL	1
113	OVERHEAD TANK	1
114	LAPTOP	3
115	FREEZER	1
116	PRINTER	4
117	ELECTRIC PUMP	1
118	INDUSTRIAL FAN	7
119	STAND FAN	2
120	ORBIT FAN	1
121	LPG	2
122	WALL FAN	3
123	WASHING MACHINE	1
124	ELECTRIC THERMOS	1
125	DIGITAL CAMERA	1
126	EMERGENCY LAMP	1
127	CALCULATOR	1
128	PUNCHER	1

LIST OF UNSERVICEABLE EQUIPMENT/WASTE MATERIALS

LOT 2 - HFC, HFW, AND AVRC, BONUAN BINLOC, DAGUPAN CITY

ITEM NO.	ITEM DESCRIPTION	QUANTITY
1	LAPTOP	1
2	TELEFAX MACHINE	1
3	RADIO	1
4	CABINET, MOBILE PEDESTAL	2
5	CABINET, STEEL, FABRICATED	9
6	TABLE	1
7	SANDWICH MAKER	1
8	ORBIT FAN	2
9	WALL FAN	1
10	STAND FAN	1
11	EXHAUST FAN	1
12	WAITING CHAIR, 5 SEATERS	2
13	REFRIGERATOR	1
14	PLASTIC CHAIR	5
15	RICE DISPENSER	1
16	MEDICAL BED, STEEL	1
17	WASHING MACHINE	1
18	WEIGHING SCALE	1
19	LAPTOP	4
20	TABLET	4
21	ORBIT FAN	7
22	STAND FAN	4
23	PRESSURE TANK	2
24	WAITING CHAIR	1
25	CPU	1
26	WHEELCHAIR	1
27	REFRIGERATOR	1
28	RICE COOKER	1
29	CONFERENCE TABLE	2
30	FABRICATED TABLE	1
31	ROCKING CHAIR	1
32	TV RACK	1
33	TV FLAT SCREEN	1
34	EXAMINATION BED	1
35	MOVABLE CABINET	1
36	DOUBLE DECK BED, WOOD	2
37	WOODEN ARMREST	3
38	MEDICAL BED	1
39	STEEL CABINET	1
40	AVR	2
41	KEYBOARD	4
42	STAPLER	3
43	HARD DRIVE	2
44	PUNCHER	2
45	CALCULATOR	5
46	TAPE DISPENSER	2
47	MONOBLOCK	23

48	BIG STEEL WINDOW	4
49	SMALL STEEL WINDOW	4
50	OIL FILTER	1
51	FUEL FILTER	1
52	ACCE CABLE	1
53	BREAK PAD	1
54	REPAIR KIT RUBBER CUP	1
55	HYDROVAC	1
56	MASTER	1
57	REPAIR KIT (GEAR BOX)	1
58	REPAIR KIT (STEERING PUMP)	1
59	LAPTOP	8
60	PRINTER	4
61	DRUM SET	1
62	CEILING FAN	2
63	TOILET BOWL	11
64	FAUCET	4
65	DOORS	18
66	CALCULATOR	1