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## NOTICE OF VACANCY

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Please be informed that the DSWD – Field Office 1 is inviting qualified applicants to fill the hereunder vacant **Contract of Service** position under the Kapit-Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services - Kapangyarihan at Kaunlaran Sa Barangay (KALAHI CIDSS – KKB):

**1. One (1) Project Development Officer III (Regional Infrastructure Officer - RIO) - REPUBLICATION**

**Salary Grade / Monthly Salary** : 18 / PhP40,385.00  
**Area of Assignment** : Regional Program Management Office (RPMO)

**Minimum Qualification Standards:**

**Education** : Bachelor of Science in Civil Engineering  
**Training** : 24 hours of relevant trainings on rural/community development infrastructure.  
**Experience** : At least 4 years work experience rural / community development programs/projects with specific functions of preparing a program of works (POW), detailed estimates, plans/drawings, technical specifications; managed implementation of community infrastructures;  
With two (2) years working experience in Foreign-Assisted Projects;  
**Eligibility** : Licensed Civil Engineer

**Additional Qualification Standards:**

1. Must be proficient in computer applications using MS Word, Excel, Power Point, Access and other softwares preferably Auto CAD
2. With good communication, presentation and report writing skills
3. With positive work attitude and can work well under pressure
4. Ability to work well with others

Interested applicants may submit their application to the undersigned through the Human Resource Management and Development Division (HRMDD) not later than **5:00 PM of 07 May 2019** with the following attachments:

1. Application Letter
2. Comprehensive Resume or Updated Personal Data Sheet (CSC Form 212 Revised 2017) with attached job description/summary of functions for each position held.
3. Transcript of Records & Diploma (certified photocopies)
4. Certificate/s of Trainings/Seminars/Employment
5. Certificate/s of Board Ratings/Professional License/CS Eligibility
6. Certification from School for Masteral units earned or completed, if any

**Note:**

1. Only **shortlisted** applicants are notified.
2. Qualified applicants who are members of Indigenous Communities, Persons with Disability (PWDs) and from any sexual orientation and gender identities (SOGI) are encouraged to apply.
3. Applications with **incomplete documents** shall not be entertained.
4. Previous applicants not considered need not apply.

**MARCELO NICOMEDES J. CASTILLO**

Regional Director

4/30/2019