
NOTICE OF VACANCY

Please be informed that the **DSWD – Field Office 1** is inviting applicants to fill the hereunder vacant position:

One (1) Engineer I (Job Order)

Salary Grade / Monthly Salary: SG 11 / PhP22,600.48

Area of Assignment: Protective Services Division - Center and Residential Care Facilities

Minimum Requirements:

Education	–	Bachelor of Science in Civil Engineering
Training	–	None Required
Experience	–	None Required
Eligibility	–	None Required

Additional Requirements:


1. With at least 1-year experience in general building construction, manpower requirement and equipment management and monitoring of projects;
2. With good communication and presentation skills and knowledgeable in preparation of analysis and other reports relative to the implementation of the project; and
3. High Proficiency in MS Office applications (Word, Excel, Powerpoint and Access) and AutoCAD.

Interested applicants may submit their application to the undersigned thru the Human Resource Management and Development Division not later than **12 September 2018** with the following attachments:

1. Comprehensive Resume or updated Personal Data Sheet (CS Form No. 212, Revised 2017 with attached job descriptions / summary of functions for each position held);
2. Transcript of Records & Diploma (certified photocopies);
3. Certificates of Trainings / Seminars attended; and
4. Board Rating / Professional License / CS Eligibility.

Note:

1. Only short-listed applicants are notified.
2. Qualified applicants who are members of the Indigenous Communities, Persons with Disability (PWDs), and those from any Sexual Orientation and Gender identities are encouraged to apply.


MARCELO NICOMEDES J. CASTILLO
Regional Director
09/07/2018