
NOTICE OF VACANCY

Please be informed that the **DSWD – Field Office I** is inviting applicants to fill the hereunder vacant position:

1. One (1) Attorney IV (Contract of Service Worker) – REPUBLICATION

Salary Grade / Monthly Salary: SG 23 / P65,141.00

Area of Assignment: Office of the Regional Director – Legal Unit

Minimum Requirements:

Education – Bachelor of Law / Juris Doctor
Training – Eight (8) hours of relevant training
Experience – With atleast 1-year relevant experience
Eligibility – Republic Act No. 1080 Eligible (Bar Passer)

2. One (1) Medical Officer IV (Contract of Service) - REPUBLICATION

Salary Grade / Monthly Salary: SG 23 / P65,541.00

Area of Assignment: Regional Rehabilitation Center for Youth – I

Minimum Requirements:

Education: Doctor of Medicine
Experience: One (1) year of relevant experience
Training: Four (4) hours of relevant training
Eligibility: RA 1080 – Physician

Additional Requirements:

1. At least sixteen (16) hours of relevant training
2. Must have knowledge / skills in public health administration, program management and national health programs
3. Proficient in oral and written communication
4. With positive work attitude and can work well under pressure
5. With good interpersonal relationship

3. Four (4) Psychologist III (Contract of Service) REPUBLICATION

Salary Grade / Monthly Salary: SG 18 / P40,385.00

Area of Assignment: (1) Haven for Children; (1) Haven for Women; (1) Home for Girls;
and (1) Regional Rehabilitation Center for Youth – I

Minimum Requirements:

Education: Bachelor's degree in Psychology
Experience: Two (2) years of relevant experience
Training: Eight (8) hours of relevant training
Eligibility: None Required

Additional Requirements:

1. Preferably licensed Psychologist or at least a licensed Psychometrician
2. Knowledgeable in MS application (Word, Excel, and PowerPoint)
3. Proficient in oral and written communication
4. Positive attitude to work and needs minimum supervision




Interested applicants may submit their application to the undersigned thru the Human Resource Management and Development Division not later than **18 May 2018** with the following attachments:

1. Comprehensive Resume or updated Personal Data Sheet (CS Form No. 212, Revised 2017 with attached job descriptions / summary of functions for each position held)
2. Transcript of Records & Diploma (certified photocopies)
3. Certificates of Trainings / Seminars attended
4. Board Rating / Professional License / CS Eligibility

Note:

1. Only short-listed applicants are notified.
2. Qualified applicants who are members of the Indigenous Communities, Persons with Disability (PWDs) and those from any Sexual Orientation and Gender identities are encouraged to apply.


MARCELO NICOMELES J. CASTILLO
Regional Director
05/11/2018