
AMENDMENT ON THE NOTICE OF VACANCY

This is to reflect the changes on the posted notice of vacancy for the vacant Project Development Officer (PDO) I (Contract of Service) position under the Supplemental Feeding Program Management Office of the Protective Services Division posted on 25 April 2018 with a deadline of submission of application not later than **04 May 2018**:

1. One (1) Project Development Officer I (Contract of Service Worker)

Salary Grade / Monthly Salary: SG 11 / P22,600.48

Area of Assignment: Supplementary Feeding Program to be assigned in the provinces of Region I

Minimum Requirements:

Education	–	Bachelor's degree relevant to the job
Training	–	None required
Experience	–	None required
Eligibility	–	None required

Additional Requirements:

1. Preferably a graduate of Bachelor's Degree in Nutrition and Dietetics
2. With experience in book keeping, preparation and analysis of financial reports.
3. Knowledgeable in technical writing, communication skills and MS Office Applications.
4. Capability to work in a fast-paced working environment, under pressure and multi-tasks.
5. Positive work attitude to work with minimum supervision and hardworking.

2. One (1) Social Welfare Officer II (Contract of Service)

Salary Grade / Monthly Salary: SG 15 / 31,403.33

Area of Assignment: Supplementary Feeding Program to be assigned in the provinces of Region I

Minimum Requirements:

Education	–	Bachelor's degree in Social Work
Training	–	Four (4) hours of relevant training
Experience	–	One (1) year of relevant experience
Eligibility	–	RA 1080 – Registered Social Worker

Additional Requirements:

1. With at least 8 hours of relevant training
2. Computer literate with knowledge on MS Office
3. Great attention to details
4. Good written and oral communication
5. Able to work harmoniously, competently and effectively even under pressure


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Regional Director