

REGIONAL PROPERTY DISPOSAL AND AWARDS COMMITTEE

08 February 2018

Invitation to a Sealed Public Bidding for the Sale of Various Unserviceable Properties

The Department of Social Welfare and Development Field Office I invites all interested parties to a sealed public bidding for the disposal through sale on an "as is, where is" basis of various unserviceable Property, Plant and Equipment (PPE) and Semi-Expendable properties consisting of the attached list.

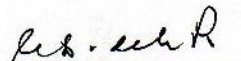
Prospective bidders may inspect the subject scrap materials located at the DSWD Field Office I (Lot 1), RRCY, Urayong, Bauang, La Union (Lot 2), Home for Girls, San Nicolas West, Agoo, La Union (Lot 3), Haven for Children and Haven for Women, Bonuan Binloc, Dagupan City (Lot 4) and AVRC-I, Bonuan Guesset, Dagupan City during working days from 09 February 2018 – 16 February 2018, 8:00 AM to 5:00 PM.

Bid forms can be secured from the Regional Property and Awards Committee (RPDAC) Secretariat at the office of the Property and Asset Management Section, DSWD Field Office I, Quezon Ave., San Fernando City, La Union and can also be inquired through telephone number (072) 687-8000 loc. 201.

Sealed bids shall be accompanied by a bidder's bond in the form of cash, cashier's check in an amount equivalent to at least ten percent (10 %) of the Total Bid Offer, and shall be submitted to the RPDAC Secretariat not later than 9:30 AM of 19 February 2018 . Opening and deliberation of sealed bids will be at 10:00 AM of the same date, to be held at the Field Office I, San Fernando City, La Union.

The DSWD Field Office I hereby reserve the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.

Let copies of this Invitation to Bid be posted to three (3) conspicuous areas within the DSWD Field Office I premises and be advertised in its website for five (5) consecutive days to invite qualified bidders.


NORA D. DELA PAZ

OIC-ARD for Administration
RPDAC Chairperson 

REGIONAL PROPERTY DISPOSAL AND AWARDS COMMITTEE (RPDAC)

08 February 2018

BID FORM

Gentlemen/Ladies:

Please quote for the sealed public bidding for the disposal thru sale by lot on an "as is, where is" basis of various Unserviceable Property, Plant and Equipment (PPE) and Semi-Expendable properties consisting of the following:

LOT NO.	ITEM DESCRIPTION	MINIMUM LOT BID PRICE	BID OFFER	REQUIRED BID BOND (10% of Bid Offer)
1	Please see attached complete list	85,092.00		
2		13,311.00		
3		4,758.00		
4		6,230.00		
5		8,300.00		
6		4,170.00		

Prospective bidders may inspect the subject unserviceable properties located at the following:

- Lot 1 - DSWD FO1 Warehouse, Urayong, Bauang, La Union
- Lot 2 - RRCY, Urayong, Bauang, La Union
- Lot 3 - Home for Girls, San Nicolas West, Agoo, La Union
- Lot 4 - Haven for Children, Bonuan Binloc, Dagupan City
- Lot 5 - Haven for Women, Bonuan Binloc, Dagupan City
- Lot 6 - AVRC-I, Bonuan Guesset, Dagupan City

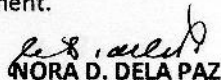
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In order to pre-qualify, prospective bidders must submit the following:

1. Copy of Identification Card (ID) of the Bidder and his/her representative;
2. Copy of Business/Mayor's permit (current)
3. Copy of Permit to Operate / Environmental Compliance Certificate/ Certificate of Non Coverage issued by DENR

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NORA D. DELA PAZ

OIC-ARD for Administration
RPDAC Chairperson

Terms: Refer to Notice, if awarded

Bid Bond:

Amount: _____

Form of Bond _____

ID Card No: _____

(for verification/refund purposes)

Quoted by: _____

(Print name and sign)

Business Name: _____

Address: _____

Tel./Fax Number _____

BIDDING RULES AND INSTRUCTIONS TO BIDDERS

1. The bidding/auction for the disposal of unserviceable articles shall proceed only if there are at least three (3) valid/complying bids.
2. The Regional Property Disposal and Awards Committee (RPDAC), constituted by a quorum and presided over by its Chairperson, or Vice Chairperson, shall open all bids received within the deadline, at the date, time and place set in the invitation. Bids that will be submitted beyond the deadline shall no longer be accepted.
3. Representatives from the Commission on Audit (COA) and/or the Internal Audit Unit shall be invited to witness the opening of the Bids.
4. A bidder may be allowed to withdraw his/her bid before the bid opening and this shall be returned to him/her unopened, no bidder shall be allowed to correct, modify or alter his/her bid.
5. All bids to be submitted should be properly accomplished and sealed. Any bid failing under the following condition/situation shall be considered invalid:
 - a. Bid is unsealed;
 - b. It is unsigned by the bidder;
 - c. No bid bond/amount of bid is insufficient

(Mahalagang kumpletuhin at pirmahan ang inyong bid form at ilakip ang kinakailangang bid bond)

After all the bids have been opened and the tabulations completed, the Presiding Officer shall announce the name of the highest complying bidder and the amount of his/her bid. The Notice of Award shall be issued by the RPDAC to the winning bidder within three (3) working days from the bid opening.

The bidder/s whose bid offer/s is/are considered the most advantageous to the government shall be awarded, provided the offer shall not be less than the minimum bid set by the PDAC. In case of tie, the bidders involved shall immediately submit another sealed bid which shall, likewise, be opened until such tie is broken.

The Bid Bond of the winning Bidder shall be considered as partial payment of the Final Bid Price. The difference between the Final Bid Price and the Bid Bond shall be paid in the form of cash to the DSWD Field Office I Cashier. Full payment shall be made within three (3) working days from the date of receipt of the Notice of Award. **(Ang bid bond ng magwawaging bidder ay magiging paunang bayad niya. Ang natitirang halaga ay dapat bayaran sa loob ng tatlong araw sa Cashier lamang ng DSWD Field Office I.)**

In case the winning bidder refuses the award or defaults to pay the full amount of the sale within the prescribed period, the second and the third highest bidders, and so on, shall be informed and allowed, in that order, to raise his/her bid to an amount equivalent to that offered by the defaulting highest bidder, and shall accordingly be awarded and required to pay the full amount of the sale otherwise, it shall be awarded to the 2nd highest bidder, and so on, in accordance with his/her original bid offer.

The Bid Bond of the losing/disqualified bidder shall be returned to them immediately after the announcement of the results. The defaulting highest bidder shall be disqualified from participating in future auctions without prejudice to the imposition of sanctions the RPDAC may recommend, including but not limited to the forfeiture of his/her bid bond in favour of the government.

In addition to the amount of the sale, the winning bidder shall also pay any taxes, costs or charges of any kind or nature whatsoever levied in connection with the sale of the materials. All expenses incidental to the withdrawal of the articles shall also be borne by the awarded bidder. (Ang anumang bayarin at gastusin kaugnay ng pagbebenta at paglilipat ng mga artikulo ay babalikatin ng magwawaging bidder.)

(Maliban sa mga ito ay wala nang iba pang babayaran kaninuman ang magwawaging bidder)

The winning bidder can only claim the articles after he/she has fully paid the total amount of the sale as evidenced by an Official Receipt issued by the DSWD Cashier. He/she shall only be able to withdraw the sold items upon presentation of a duly accomplished Tally Out Sheet/Gate Pass together with a copy of Official Receipt, in coordination with the PDAC and shall be made only during working hours and within the period fixed by the PDAC.

LOT 1

DSWD Field Office 1

NO. OF UNITS	ITEM DESCRIPTION
47	Laptops
7	Air Conditioning Unit
1	Coffee Vending Machine
3	Xerox Machine
19	Tablet
14	Printer
22	CPU
29	UPS
6	AVR
4	USB
4	Power Supply
1	Motherboard
8	Monitor
1	Pocket Wifi
1	Voice Recorder
37	Mouse
51	Keyboard
4	Calculator
4	External Hard Drive
2	Stapler
7	Puncher
2	Tape Dispenser
5	Electric Fan
1	Welding Machine
24	Swivel Chair
1	Tank Fitting
1	Dry Seal
9	Panel Doors
1	Water Dispenser
12	Battery Pack (UPS)
1	Battery Pack (laptop)
1	A/C Belt
1	Adjuster
1	AI Drier
2	Arm, timing belt
1	Air filter
1	Airhorn switch
1	B Belt
2	Battery clamp
1	Betagrav
1	Blower Motor
2	Blower Wheel
3	Brake Cleaner
4	Brake fluid
9	Brake pads
1	Brake shoe
1	Caliper kit
1	Center bearing
1	Clutch Disc
12	Coolant
5	Cross Joint
1	EGR System
4	Element Kit Fuel
9	Engine Flush
2	Expansion Valve
4	Fan Belt
1	Filter Drier
2	Fittings
7	Fuel Filter
1	Fuel filter cartridge
1	Fuel pump assembly

NO. OF UNITS	ITEM DESCRIPTION
1	Fuel Tank
2	Gasket D/P
29	Gear Oil
1	Horn
1	Insert Patch
2	Motor oil saver
1	Neck Fuel Tank
85	Oil container (plastic)
22	Oil filter
5	Oil Seal
1	Plastic Strap
1	P/S belt
2	Pulley
1	Release bearing
1	Rotor Disc
1	Sleeve
1	Spacer
1	Steel epoxy
1	Tensioner Belt
1	Tail Pipe Assy
4	Turbo charger
2	Wheel cylinder

LOT 2
Regional Rehabilitation Center for Youth

NO. OF UNITS	ITEM DESCRIPTION
2	Industrial Fan
2	Orbit Fan
4	Wall Fan
3	Water Dispenser
1	Steel Filing cabinet
2	Executive Chair
4	Printer
1	DVD Player
2	Emergency Light
1	Oven
2	Rice Cooker
1	Fax Machine
2	Water pump
2	ceiling fan
4	gang chair
15	folding bed
7	steel locker
9	steel bed
3	radio transceiver

LOT 4

Haven for Children

NO. OF UNITS	ITEM DESCRIPTION
9	Orbit Fan
6	Stand Fan
1	Wall Fan
1	Spin Dryer
1	Swivel Chair
1	Desktop
1	Printer
1	Projector
1	Blender
2	Filing Cabinet
1	Ladder, aluminum
2	Table, rattan
1	Oven, Microwave
1	Rice Cooker
1	Tri-bike (with side car)

LOT 3
Home for Girls

NO. OF UNITS	ITEM DESCRIPTION
2	Industrial fan
1	Desk Fan
2	Orbit fan
2	Stand Fan
1	Executive Chair
1	Television
1	Water pump
1	Freezer
1	UPS
1	DVD Player
2	Printer
1	Motherboard
2	Office Table
1	Wooden Bed
1	Weighing Scale
1	BP Apparatus
1	Nebulizer
2	Monitor
2	System Unit (CPU)
4	Mop Handle aluminum
1	Plate Holder aluminum
2	Keyboard
2	Microphone
3	Glue gun
2	Emergency Light
1	Can opener
1	Grater
1	Plastic bowl
1	Food tongs
1	Stapler
2	Puncher
1	Kettle
1	Knife
1	Grass cutter
1	Chopping Board
1	Flat iron board
1	Double burner gas stove
1	Amplifier
1	Swivel Chair
1	Guitar
1	Organ
1	Tape Dispenser

LOT 9
Haven for Women

NO. OF UNITS	ITEM DESCRIPTION
7	Orbit fan
4	Wall fan
1	Water Dispenser
1	Air Conditioner
1	LCD Projector
1	Digital Camera
1	Sala set
1	Printer
1	Speaker
1	Refrigerator
1	CPU
1	Oven

LOT 6
Area - I Vocational Rehabilitation Center

NO. OF UNITS	ITEM DESCRIPTION
1	Steel Cabinet
1	Ironing Board
1	Stand Fan
1	Swivel Chair
1	Wall Fan
1	Perkin's Brailer
1	Table
1	Freezer
1	Electric Oven
1	Gas Stove, single burner
1	Pressure Cooker
1	Frying Pan
1	Stock Pot
1	Pitcher, aluminum
6	Monitor
1	Laptop
1	Printer
1	Cabinet (wooden)