
NOTICE OF VACANCY

Please be informed that the DSWD – Field Office I is inviting qualified applicants to fill the hereunder vacant **Contract of Service** position under Kapit-Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services-National Community-Driven Development Program (KALAHI CIDSS-NCDDP), to wit:

1. One (1) Regional Infrastructure Assistant

Salary Grade: 11/ P 22,582.00

Area of Assignment: Regional Program Management Office

Minimum Qualification Standards:

Education	:	Bachelor's degree in Civil Engineering
Training	:	20 hours in any of (or a combination of) the following software: MS Office, Open Office, any database software
Experience	:	Six (6) months engineering experience
Eligibility	:	Preferably a licensed Civil Engineer

Additional Qualification Standard:

1. With good communication, presentation, facilitation, and report writing skills
2. With positive work attitude and can work well under pressure
3. Ability to work well with others

2. One (1) Community Empowerment Facilitator

Salary Grade: 13/P 26, 582.70

Area of Assignment: Municipal Level within Region 1

Minimum Qualification Standards:

Education	:	Graduate of any 4 year course relevant to Social development, community development, and/or social work. undergraduates who possess equivalent experience in community development, community organizing, social work, and participatory local governance may also be considered.
Training	:	At least forty (40) hours of relevant training in community organizing, community mobilization strategies and approaches, and/or Popular Education techniques and approaches. Training in Gender and Development and/or Local Governance a plus. CFs to be assigned in Indigenous Peoples (IP) areas Should have 20 hours of training on IP sensitivity and Indigenous Peoples Rights.

Experience : 2 years of relevant, progressive work experience in community organizing and/or development assistance projects. Experience in implementing gender and development, conflict sensitivity and peace building, development work with indigenous people and indigenous cultural communities, community-based resource management, community-based environmental protection, and community-based disaster risk reduction programs is an advantage.

Additional Qualification Standard:

1. Proficient in MS Office Applications (Word, Excel, and Power Point)
2. With positive work attitude and can work well under pressure
3. Ability to work well with others

Interested applicants may submit their application to the undersigned thru the Human Resource Development Unit not later than **15 September 2017** with the following attachments:

1. Application Letter
2. Comprehensive Resume or Updated Personal Data Sheet
3. Transcript of Records & Diploma (certified photocopies)
4. Certificate of Trainings/Seminars/Employment
5. Board Ratings/Professional License/CS Eligibility/TESDA
6. Certification from School for Masteral units earned or completed, if any

Note:

1. Only shortlisted applicants are notified.
2. Qualified applicants who are members of Indigenous Communities, Persons with Disability (PWDs) and those from any sexual orientation and gender identities (SOGI) are encouraged to apply.


MARCELO NICOMEDES J. CASTILLO
Regional Director