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## NOTICE OF VACANCY

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Please be informed that the **DSWD – Field Office I** is inviting applicants to fill the hereunder vacant positions:

**1. One (1) Utility (Contract of Service Worker)**

**Salary Grade / Monthly Salary:** SG 1 / 10,979.10

**Area of Assignment:** OPD – Haven for Women, Bonuan Binloc, Dagupan City, Pangasinan

**Minimum Requirements:**

Education: Must be able to read and write

Experience: None Required

Training: None Required

Eligibility: None Required

**Additional Requirements:**

1. At least one (1) year experience in responsible maintenance, grounds and custodial duties related to maintaining and repairing buildings, facilities and grounds.
2. With positive work attitude and can work well under pressure.
3. With good interpersonal relationship.

**2. Six (6) Houseparent I (Job Order)**

**Salary Grade / Monthly Salary:** SG 4 / 11,658.00

**Area of Assignment:** OPD – Regional Rehabilitation Center for Youth (RRCY – I), Urayong, Bauang, La Union

**Minimum Requirements:**

Education – High School Graduate

Training – None Required

Experience – None Required


Eligibility – None Required

**Additional Requirements:**

1. At least two – year studies in college
2. At least one (1) year related experience
3. At least 35 years old and above
4. With good communication skills – both oral and written
5. Expert in parenting and housekeeping

Interested applicants may submit their application to the undersigned thru the Human Resource Development Unit not later than **09 June 2017** with the following attachments:

1. Comprehensive Resume or updated Personal Data Sheet (CS Form No. 212, Revised 2017 with attached job descriptions / summary of functions for each position held)
2. Transcript of Records & Diploma (certified photocopies)
3. Certificates of Trainings / Seminars attended
4. Board Rating / Professional License / CS Eligibility

  
**MARCELO NICOMEDES J. CASTILLO**  
Regional Director