
NOTICE OF VACANCY

Please be informed that the DSWD – Field Office I is inviting qualified applicants to fill the hereunder vacant **Contract of Service** position under Kapit-Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services-National Community-Driven Development Program (KALAHI CIDSS–NCDDP):

1. Two (2) Community Empowerment Facilitator (Anticipated Vacancy)

Salary Grade: 13/P 25,582.70

Area of Assignment: Regionwide

Minimum Qualification Standards:

- Education : Graduate of any 4 year course relevant to social development, community development, and/or social work. Undergraduates who possess equivalent experience in community development, community organizing, social work, and participatory local governance may also be considered.
- Training : At least forty (40) hours of relevant training in community organizing, community mobilization strategies and approaches, and/or Popular Education techniques and approaches. Training in Gender and Development and/or Local Governance a plus. CFs to be assigned in Indigenous Peoples (IP) areas should have 20 hours of training on IP sensitivity and Indigenous Peoples Rights.
- Experience : 2 years of relevant, progressive work experience in community organizing and/or development assistance projects. Experience in implementing gender and development, conflict sensitivity and peace building, development work with indigenous people and indigenous cultural communities, community-based resource management, community-based environmental

protection, and community-based disaster risk reduction programs is an advantage.


Additional Requirements : The successful candidate (IP preferred) must be fluent in the local dialect of the area to which the candidate will be assigned.

Additional Qualification Standards:

1. With good communication, presentation, facilitation, and report writing skills.
2. Proficient in MS Office Applications and other applicable softwares (Word, Excel, Power Point)
3. With positive work attitude and can work well under pressure.
4. Ability to work well with others

Interested applicants may submit their application to the undersigned thru the Human Resource Development Unit not later than **17 May 2017** with the following attachments:

1. Application Letter
2. Comprehensive Resume or Updated Personal Data Sheet (CS Form 212, Revised 2017) with attached job descriptions/ summary of functions for each position held)
3. Transcript of Records & Diploma (certified photocopies)
4. Latest Certificate of Trainings/Seminars attended
5. Board Ratings/Professional License/CS Eligibility/TESDA Accreditation, if any
6. Certification from School for Masteral units earned or completed, if any


MARCELO NICOMEDES J. CASTILLO
Regional Director