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## NOTICE OF VACANCY

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Please be informed that the DSWD – Field Office I is inviting qualified applicants to fill the hereunder vacant **Contract of Service** position under Kapit-Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services-National Community-Driven Development Program (KALAHI CIDSS-NCDDP), to wit:

**1. One (1) Technical Empowerment Facilitator (Republication)**

**Salary Grade:** 17/P 36,021.70

**Area of Assignment:** Regionwide

**Minimum Qualification Standards:**

Education : Bachelor's degree in Civil Engineering  
Training : 4 hours training on managing community-based Infrastructure projects and 8 hours on community development/poverty reduction program/projects.

Experience : Minimum of 1 year relevant civil works experience in small scaled rural community-based infrastructure development, preferably with 6 months in foreign assisted development projects.

Eligibility : Preferably a licensed Civil Engineer

**Additional Qualification Standard:**

1. With good communication, presentation, facilitation, and report writing skills
2. Proficient in MS Office Applications (Word, Excel, and Power Point)
3. With positive work attitude and can work well under pressure
4. Ability to work well with others

**2. One (1) Regional Infrastructure Assistant**

**Salary Grade:** 11/P 21,582.70

**Area of Assignment:** DSWD-KC RPMO

**Minimum Qualification Standards:**

Education : Bachelor's degree in Civil Engineering

- Training : At least 20 hours in any of (or a combination of) the following software: MS Office, Open Office, any database software.
- Experience : At least six (6) months engineering experience
- Eligibility : Preferably licensed Civil Engineer

**Additional Qualification Standard:**

1. Proficient in MS Office Applications (Word, Excel, and Power Point)
2. With positive work attitude and can work well under pressure
3. Ability to work well with others

Interested applicants may submit their application to the undersigned thru the Human Resource Development Unit not later than **31 March 2017** with the following attachments:

1. Application Letter
2. Comprehensive Resume or Updated Personal Data Sheet
3. Transcript of Records & Diploma (certified photocopies)
4. Certificate of Trainings/Seminars/Employment
5. Board Ratings/Professional License/CS Eligibility/TESDA
6. Certification from School for Masteral units earned or completed, if any

  
**MARCELO NICOMEDES J. CASTILLO**  
Regional Director