Institutional Development and Capability Building (IDCB) Plan CY 2014 Field Office I

A. Institutional Development Plan

		Planned Interventions/							Target	Participa	ants					esources Neede		
Key Result Areas	Objectives	strategies	Org. Comp	Date/ Venue		DSWD			Intermed					nolders		DSWD Internal		Expected Output
		Ğ			FO	CS	CIS	LGU	GA	NGO	PO	AC	Rel	PS	Other		Source (RA)	
Institutional Strengthening and Management	To be able to inform staff on latest developments in the department, strengthen team work, support mechanisms and develop a zest towards the realization of the agency's goals and objectives		Orgizational Development	Semestral within Region I or nearby Regions	250		50									570,000.00		Work related issues are discussed and given appropriate solutions/answers and latest developments in the office were informed
	To provide salient updates on GAD and discuss any emerging concerns in relation to gender and development	GAD /MOVE Meeting	Organizational Development	Semestral/ with in Region I	125											76,800.00		Gaps determined and recommendations solicited and thrust and directions adhered to
	To strengthen team building among the staff and develop knowledge and skills on each endeavor	Staff Meeting(HFC)	Organizational Devt.	Every last week of the month	2		11									54,600.00		Staff actively participated and create a home like atmosphere and attended to their duries and responsibilities to the best welfare of the clientele group

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	To provide continuity of professional growth and competence of the centers' staff.	Staff Meeting (HFW)	Organizational Devt.	Every last week of the month	2		12									58,800.00		Active participation of staff in the endeavor and are updated on neww trends regarding the agency and program/ problems properly discussed
																		and provided
	To provide continuity of professional growth and competence of the centers' staff.	Staff Meeting (RRCY)	Organizational Devt.	Monthly	2		19									88,200.00		Active participation of staff in the endeavor and are updated on neww trends regarding the agency and program/ problems properly discussed and provided
	To provide continuity of professional growth and competence of the centers' staff.	Staff Meeting (AVRC)	Organizational Devt.	Monthly	2		23									105,000.00		Active participation of staff in the endeavor and are updated on neww trends regarding the agency and program/ problems properly discussed and provided
	To provide continuity of professional growth and competence of the centers' staff.	Staff Meeting (HFG)	Organizational Devt.	Monthly	2		11									54,600.00		Active participation of staff in the endeavor and are updated on neww trends regarding the agency and program/ problems properly discussed and provided

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	To provide updates and discuss emerging isses and concern relative to the program implementation.	PDO Meeting	Organizational Devt.	Quarterly	24												33,600.00	Issues and concerns resolve and agreements reached
	To provide continuity of professional growth and competence of the staff and improve capability to respond to issues and concern.	MANCOM Meeting	Organizational Devt.	To be determined	8											33,600.00		MANCOM meeting called for also depends on the urgent and important issues and concerns needed to be addressed acrosall management levels.
	information on		Organizational Devt.	Bi-monthly/ monthly/ with in Region I	17 21											35,700.00 88,200.00		Information shared/ solve problems/ decide goals
	management change and	0.1.0.0.1.1														227 222 22		1
		GAAS Division			78											327,600.00		
		Center Heads Meeting PSU Meeting			10 14											21,000.00 29,400.00		
	To provide updates salient departments' updates and pronouncements; discuss issues and concerns, solicited recommendations and resolve conflicts and provided input s on strategies to improve productivity and service delivery.	RDMC	Organizational Devt.	Quarterly - Region I or Outside Region I	29		6									49,000.00		Updates provided information shared, recommendation reached and inputs shared,

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	To provide updates and discuss emerging isses and concern relative to the program implementation.	NTHS-Planning Unit	Organizational Devt. And Networking and Partnership	Quarterly/ Region 1 or nearby Regions	14													Issues and concerns resolve and agreements reached
	To provide updates and discuss emerging isses and concern relative to the program implementation.	RPMO Meeting- Pantawid	Organizational Devt. And Networking and Partnership		40													Issues and concerns resolve and agreements reached
	To review accomplishment, determine and resolve issues and concerns relative to strategy implementation	PIAC/PAT Meeting	Organizational Devt. And Networking and Partnership	1st qtr/ Region 1	25												•	PREW conducted and agreements reached
	To provide techincal assistance along the implementation of Convergence Strategies	Regional Convergence Team Members Meeting	Organization Devt	Quarterly/ Region1	20													Updates & directions provided and issues & concern addressed
	To provide techincal assistance along the implementation of Convergence Strategies	Provincial Convergence Team Meetings	Organizational Devt	Quarterly/ Region 1	15													Updates & directions provided and issues & concern addressed
		Convergence Strategy Implementation Meeting	Organizational Devt	Quarterly/ Region 1	16													Updates & directions provided and issues & concern addressed
		MAT Meeting	Organizational Devt. And Networking and Partnership	Quarterly/ Region1	80													More interfacing of bonding activities for interal manpower

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Social Protection and Capability Building	To provide updates, discuss and appropriately address issues and concern.	Child Advocates Meeting	Networking and partnership	Monthly/ Region 1	2										30		126,000.00	Intensified and sustained partnership
	To widen awareness about Domestic Adoption Laws as a means in organizasing Pool of Prospective adoptive Parents/ Foster Parents	Adoption and Foster Care Forum	Networking and Partnership	Quarterly/ Region 1	5			20			20							Adoption and foster care forum conducted, issues discussed and agreements reached
	To provide technical assistance to concerned stakeholders	For a/ Interagency Dialogue - NHTS	Networking and Partnership	1st qtr/ Region 1	2										35		13,750.00	Strengthened coordination and sustained partnership
	To provide technical assistance to concerned stakeholders	Consultation Dialogue with Travel Agencies on MTA Guidelines	Networking and Partnership	May and Nov 2014/ Region 1	2				20								100,000.00	Issues and concerns resolved and clarified
	To provide technical assistance to concerned stakeholders	Regional Foster/Adoptive Parents/ Children'sCongress	Networking and partnership	March 2014	2										50		270,000.00	Issues, concerns clarified and updates shared
	To provide technical assistance to concerned stakeholders and partner intermediaries	RIACFF Meeting	Networking and partnership	Quarterly/ Region I	2				35							25,000.00	32,375.00	Strengthened coordination and sustained partnership
		SWDL-Net Meeting	Networking and partnership	Quarterly/ Region I	2				15								14,400.00	Strengthened coordination and sustained partnership
	To provide directions and salient information and updates along MOVE	GAD/MOVE Meeting	Networking and Partnership	Quarterly/ Region I	125											76,800.00		Information and updates shared

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	To provide TA on related laws, policies, guidelines to concern intermediaries	RCDA Meeting / Joint Meeting RAPWD/RAWWD	Networking and Partnership	Quarterly/ Region I	2			12		14	10					45,000.00		
		RCMB/RIACSC Meeting	Networking and Partnership	Quarterly/ Region I	2				35							30,000.00		Strengthened coordination and sustained partnership
		RFSCAP Meeting	Networking and Partnership	Quarterly/ Region I	1				15									Strengthened coordination and sustained partnership
		OSCA Semestral Meeting	Networking and Partnership	2nd Qtr/ Region I	1										50	50,000.00		Strengthened coordination an sustained partnership
		SocPen Program Implementation Review	Networking and Partnership	4th Qtr/ Region I or nearby regions	5			125										issues and concerns acted and clarified an updates shared
		RDRRMC Meetings	Networking and Partnership		2				25									Strengthened coordination an sustained partnership
	To provide regular update and sharing of strategies and resources for a better networking and partnership	Regional DCWs Federation Meeting	Networking and Partnership	June 2014/ within Region I or nearby regions	1						125					20,000.00		Strengthened coordination and sustained partnership

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	To provide regular update and sharing of strategies and resources for a better networking and partnership	RPYAP Meeting	Networking and Partnership	Semestral/ Region 1 or nearby regions	1			13			22							Strengthened coordination and sustained partnership
		PYAP Foundation cum Officers Meeting	Networking and Partnership	4th Quarter/Region 1 or nearby regions	5			13			125							Strengthened coordination and sustained partnership
		RPEC	Networking and Partnership	3rd Qtr / Region 1 or nearby regions	5										100		200,000.00	Strengthened coordination and sustained partnership
	To provide regular update and sharing of strategies and resources for a better networking and partnership	Regional KALIPI Semestral Meeting'	Networking and partnership	Semestral/ Region 1 or within nearby Regions	2						40							Strengthened coordination and sustained partnership
	To provide updates, discuss and appropriately address issues and concern.	Regional Partnership Forum - SLP	Networking and partnership	Semestral/ Region 1	1										50			issues and concerns acted and clarified and updates shared and sustained partnership
		Provincial Partnership Forum	Networking and partnership	Quarterly/ Region 1	1										50		·	issues and concerns acted and clarified and updates shared and sustained partnership
	To review accomplishment, determine and resolve issues and concerns relative to program implementation	SLP Regional PIR	Org. Devt.	Semestral/ Region I or nearby regions	40												395,500.00	issues and concerns acted and clarified and updates shared

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		Consultation with Intermediaries/ LSWDOs- SFP	Networking and partnership	2nd qtr/ Region I or nearby regions	5			129								847,000.00		issues and concerns acted and clarified and updates shared and sustained partnership
	To review accomplishment, determine and resolve issues and concerns relative to program implementation	Year-end SFP PREW	Networking and Partnership	4th Quarter 2014 Within or Outside Region I	2			129							465	1,810,250.00		PREW conducted and agreements reached
		Convergence Meeting with CSO and MASA	Networking and Partnership	Quarterly/ Region 1	2					125								issues and concerns acted and clarified and updates shared and sustained partnership
	To provide salient updates and latest developments relative to PWDs concerns.	Regional DCW Federation Convention	Networking and Partnership	2nd Quarter / Within or Outside Region I	2						400					100,000.00		Convention conducted and updates provided and recommendations and agreements reached
Policy ans Plans Formulation	To provide technical assistance intermediaries on the updating of SPDR																	

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	To review accomplishment, determine and resolve issues and concerns and plan formulation relative to Convergence Strategy	Year End Review on Status of Engagement and Planning Workshop cum MOA Signing	Networking and Partnership	4th Quarter 2014 Within or Outside Region I	5					125							387,500.00	issues and concerns acted and clarified and updates shared
Social Technology Development	To provide technical assistance to concerned intermediaries	SWD Forum on Anti Child Pornography	SWD Polily Devt.	April 2014				50								20,000.00		LSWDOs provided tA
		SWD Forum For Legislators	SWD Policy Devt.	Feb 2014				50								20,000.00		Legislators provided TA
	To provide technical assistance to intermediries on the implementation of pilot projects	Consultative Meeting for Replication of Completed Soctech Projects	DSD/TOT	July-Setp. 2014				40								72,000.00		Ensure sustainability as well as effective amd efficient implementation of projects
Standards Setting and Compliance Monitoring	To sustain partnership with concerned Gos, NGOs and other sectors towards strengthening of the regulatory functions	ABSNET Cluster Meeting	Networking and partnership	Jan- Dec 2014				13		66						140,000.00		ABSNET functionaltiy strengthened and mobilized
	To intensify advocacy and and promotion of SWD Standards for effective service delivery	Meeting with partners on enforcement of AO 14	Networking and partnership	1st quarter/ Region 1	2					18						6,300.00		Partnership engaged and strengthened
		Semestral Meeting with Volunteer Accreditors	Networking and partnership	Senestral/ Region 1	2					40						30,000.00		Partnership engaged and strengthened
	To intensify advocacy and and promotion of SWD Standards for effective service delivery	Orientation to LGUs on AO 17, 14, etc.	Networking and partnership	1st qtr/ Region 1	2			35		10						16,875.00		advocacy intensified

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